



EASTERN SHORE CENTER FOR INDEPENDENT LIVING, INC.

36282 Lankford Highway, Suite 13D • P.O. Box 206 • Belle Haven, Virginia 23306

(757) 414-0100 • Fax (757) 414-0205 • TTY (757) 414-0080

www.eaescil.org

Consumer Directed Service Facilitator Job Description

The Service Facilitator is responsible for supporting individuals and family/caregiver by ensuring the development and monitoring of the Consumer-Directed Services Plan of Care, providing employee management training, and completing ongoing review activities as required by DMAS for consumer-directed personal care and respite services. It is preferred that the CD Service Facilitator possess a minimum of an undergraduate degree in a human services field. The Service Facilitator must be 18 years of age or older.

a. Knowledge of:

- Types of functional limitations and health problems that are common to different disability types and the aging process, as well as strategies to reduce limitations and health problems
- Physical assistance typically required by people with severe physical disabilities or elderly persons, such as transferring, bathing techniques, bowel and bladder care, and the approximate time those activities
- Equipment and environmental modifications that are commonly used and required by people with physical disabilities or elderly persons, which reduce the need for human help and improve safety
- Various long-term care program requirements, including nursing home and assisted living facility placement criteria, Medicaid waiver services, and respite services
- DMAS consumer-directed personal care aide and respite services program requirements, as well as the administrative duties for which the individual will be responsible
- Conducting assessments (including environmental, psychosocial, and functional factors) and their uses in care planning
-

b. Ability to:

- Report findings of the assessment or onsite visit, either in writing or in an alternative format for persons who have print impairments
 - Demonstrate a positive regard for individuals and their families
 - Be persistent and remain objective
 - Work independently, performing position duties under general supervision
 - Communicate effectively both orally and in writing; and
 - Develop a rapport and communicate with different types of persons from diverse cultural backgrounds

Computer literacy important. Driver's license and/or reliable transportation necessary.

Part-time, 20 hours per week @\$16.50 hourly