

Eastern Shore Community College Board

Minutes

October 11, 2011

The Eastern Shore Community College Board met on Tuesday, October 11, 2011, at 6:00 pm in the Business Development and Workforce Training Center conference room.

I. Call to Order

Chairman, Lloyd Kellam, called the meeting to order.

Members Present: Barbara Coady, Peggy Corbin, Dr. Richard Drury, Maury Enright, Terry Ewell, Joyce Falkinburg, Dee Fitch, Jeff Holland, William Jones, Lloyd Kellam, Lisa Lewis, Bill Payne, Robert Turner and Marcie White, College Staff Present: Dr. Linda Thomas-Glover, Eve Belote, Judith Grier, Pat Phillips, Robin Rich-Coates, Eddie Swain and Mary Anne Wells.

II. Board Appointments

A. Accomack County – Terry Ewell Northampton County – Barbara Coady

Mr. Kellam introduced the new appointees to the College Board. Ms. Terry Ewell of Bloxom, VA was appointed to serve on the board by the Accomack County Board of Supervisors and Ms. Barbara Coady of Machipongo, VA was appointed to serve on the board by the Northampton County Board of Supervisors.

III. Recognitions

Dr. Linda Thomas-Glover presented the October Shore Lights Award to Violet Nedab, Receptionist/Switchboard Operator at ESCC.

Dr. Linda Thomas-Glover presented a certificate and framed picture of the ESCC campus to Mary Walker in recognition of her service on the Eastern Shore Community College Board from 2006 to 2011.

Dr. Linda Thomas-Glover presented a certificate and framed picture of the ESCC campus to Barbara Johnsen in recognition of her service to the Eastern Shore Community College Board as Liaison to the State Board for Community Colleges from 2007 to 2011.

IV. Minutes

Jeff Holland made a motion to accept the July 12, 2011 minutes as distributed, seconded by Marcie White. Motion carried.

V. Action Items

A. Holiday Calendar

Dr. Linda Thomas-Glover presented ESCC's the 2012 Holiday Schedule approval. She reviewed the reasons for a change made with the 2012 Holiday Schedule. The Martin Luther King Holiday will now be an observed holiday, leaving four (4) unobserved holidays to be used during the Christmas Break. A motion was made by Jeff Holland, seconded by Joyce Falkenburg that the 2012 Holiday Schedule be approved as presented. Motion carried.

VI. Informational Items

A. President's Report

Dr. Linda Thomas-Glover highlighted a few recent activities at ESCC. She announced that we are one of eight colleges nationwide to receive a MentorLinks Grant funded by the AACC and the National Science Foundation. A mentor from New Mexico has been assigned to work with John Floyd, Assistant Professor of Electronics, in reviewing our current Electronics curriculum and suggest any changes that may be needed. She stated that we are the first college in Virginia to be a recipient of this grant. Dr. Thomas-Glover stated that last year we developed a six week internship program with Wallops and placed three students in the internships. This past week we had four students interview for another six week internship at Wallops and all four were accepted. We are currently looking at additional means to help fund these internships. Dr. Thomas-Glover distributed and reviewed a new marketing card that shows the economic impact ESCC has on our students and the taxpayers of the Eastern Shore. She announced that the second annual Advisory Committee Dinner Program will be held on Thursday, November 3, 2011. She invited any board member interested in attending to contact Mary Anne Wells. Dr. Thomas-Glover announced that ESCC held its 40th Anniversary Celebration on October 1, 2011. We had good attendance and great activities and food were available for everyone. Construction on the new access road is underway. Branscome was awarded the contract and completion is expected around the end of November. Dr. Thomas-Glover stated that she has asked the Chamber Office to take the lead role with other businesses in the industrial park to possibly secure a traffic light at the entrance to the industrial park. She stated that with our growth we are experiencing space issues in the academic building and with that growth some behavior issues with

students and visitors. We are currently looking at increasing security on campus to help with these issues. Dr. Thomas-Glover announced that we are in the search process for a Vice President of Academic and Student Services. Start date for this position will be January 2012. Dr. Thomas-Glover will be the keynote speaker at the United Way Breakfast to be held on October 13th and the keynote speaker for the Parent Universality event to be held on Saturday, October 15th.

B. Vice President of Finance and Administrative Services Report

Eve Belote gave the report in the absence of Cynthia Allen. She presented the expenditure report for the local funds provided by Accomack and Northampton Counties for 2010-2011.

C. Director of Development Report

Eve Belote reported on the 40th Anniversary Celebration held on October 1st. She stated that ESCC has a Facebook page and that the page has been very successful. Eve announced that we will probably begin work soon on a redesign of the college web site. She reported that invitations have been sent out for the Foundation reception to be held on Thursday, October 27th. The Foundation is also in the mist of new board member recruitment. Eve stated that the VCCS has a contract with the Clemens Group to help individual colleges with developing future fundraising campaigns. She announced that two Student Ambassadors have been selected for 2011-2012, with one from Accomack County and one from Northampton County. After she holds an orientation with these students they will begin attending events as representatives of ESCC.

D. Coordinator of Institutional Research Report

Judith Grier reported that the college is on track with the it's planning process. Unit goals for 2012-2013 have been completed. Program reviews and service reviews will be taking place this year. She noted that the Guideline 8 contract with four-year schools concerning transfer graduates has expired. Plans are to use our end of year survey with graduates and our student satisfaction survey to gain data on our students transferring to four year universities. Judith stated that our web site now has data available concerning gainful employment information on our current programs.

E. Dean of Learning Resources Report

Pat Phillips stated that our current Quality Enhancement Program (QEP) on Information Literacy is now in its third year. She distributed a copy of a questionnaire on Information Literacy that she used in a presentation to an orientation class recently, and reviewed the results she received to the questions. Pat displayed the two recently acquired iPads that were bought with funds received from the Foundation mini-grant program. The iPads will

be available for check out by the college faculty and staff. Pat invited new College Board members to visit the Learning Resources Center.

F. Dean of Student Services Report

In Bryan Smith's absence, Robin Rich-Coates gave his report. She distributed an enrollment report that compared Fall Semester, Spring Semester, and Summer Session headcount and FTE's figures for the past six years. She stated that in this six year time frame there has been little change in student gender or ethnicity percentages. Figures for Fall 2011 are down a little from last Fall. Robin stated that we are taking steps to try to figure out the reason for the decrease. We do know that some 300 individuals applied for admission this fall that never enrolled. One decline may be dual enrollment number for students at Northampton High School. Those students are now required to pay their tuition for the dual enrollment classes. Dr. Richard Drury, Chairman of the Northampton County School Board announced that starting with next semester, the school system will again be paying the tuition for their students. For the next board meeting there was a request for a breakdown of Dual Enrollment students by jurisdiction/school.

G. Dean of Workforce Development Services Report

Eddie Swain distributed and reviewed the FY 11 Workforce Development Services Performance Report. He stated that the statewide Workforce Development Services fall meeting was held at ESCC and distributed a copy of a new release highlighting the event. The new Fall Navigator was distributed and Eddie discussed several of the new course offerings. He announced that ESCC will be partnering with Northampton County and the Northampton County Chamber of Commerce to present four workshops on the "Key to Strong Shore Businesses", and distributed a copy of the schedule for the workshops. The first workshop will be held on Thursday, October 27th.

H. Interim Chief Academic Officer

Robin Rich-Coates gave a power point presentation on the college's Center for Student Achievement. The operation of the center is now a cooperative project between the Academic Division, the Shore Success program and the College Foundation. Robin stated that we are holding Lunch & Learn programs once a month for our students. Topic for the October 25th lunch is "Netiquette" to be presented by Stephanie Zodon and Kim Grewe, topic for the November 16th lunch will be "Dress for Success" to be presented by Lisa Brasch, Student Services Assistant.

There being no further business, the meeting was adjourned. Next scheduled meeting will be held on Tuesday, January 10, 2012.

Prepared by:



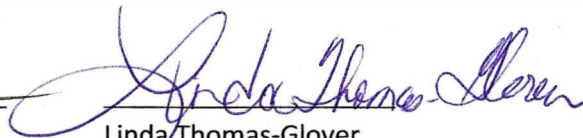
Mary Anne Wells
Stenographer

Approved by:



Lloyd Kellam
Chairman

Submitted by:



Linda Thomas-Glover
Secretary