

Eastern Shore Community College Board
Minutes
January 12, 2016

The Eastern Shore Community College Board met on Tuesday, January 12, 2016 at 6:00 pm in the Business Development and Workforce Training Center conference room.

I. Call to Order

Chair Jeff Holland called the meeting to order. He thanked the attendees for coming out this evening.

Members present: Barbara Coady, Terry Ewell, Joyce Faulkinburg, Dee Fitch, Jeff Holland, Aaron Kane, Lisa Lewis, Ted Lewis, Glenn Muhle, Jack Van Dame, and Earline Washington. College staff present: Dr. Linda Glover, Dr. Kimberly Britt, Eve Belote, Annette Edwards, Judith Grier, Janet Justis.

II. Minutes of September 29, 2015 Meeting

Motion made by Dee Fitch, seconded by Joyce Falkinburg, that the minutes of the September 29, 2015 meeting be approved as presented. Motion carried.

III. Recognitions & Presentations

Dr. Linda Thomas-Glover presented the January Shore Lights Award to Bobby Mears, Building and Grounds Supervisor at ESCC. Dr. Glover shared a few comments from Bobby's nomination. Mr. Mears shared a few words of thanks in appreciation for receiving the award.

IV. Program Updates

A. WFSN Update

A PowerPoint presentation as given by Teresa Guy and Peter Surran of WDS on the Working Families Success Network (WFSN). Teresa stated that the WFSN program will no longer be called the WFSN program due to a recent name change. The program will now be known as Working Student Success Network (WSSN). She shared that the program was an initiative of Achieving the Dream (ATD).

Peter shared an overview of the SDV 100 College Success Skills redesign. He stressed that the SDV 100 is required for all ESCC students in the first 15 credits earned in order to lay the foundation for future success.

An overview was given on the Center for Student Achievement (CSA) during which time Peter Surran acknowledged the favorable results of the current peer tutor program. Teresa Guy shared that ESCC is offering financial literacy to its students and hopes that it will help them to better understand how their finances can play a role in their education, as well as, their life in general. Teresa shared that the Virginia Educational Wizard will be upgraded to the 5.0 version starting January 31, 2016.

Board chair Jeff Holland asked if there were any questions about the presentation given by Mrs. Guy or Mr. Surran. Board member Jack Van Dame asked for more information on a computer program referenced in the presentation called Imagine. Both Teresa Guy and Dr. Kimberly Britt elaborated on the computer program. The Board members expressed an interest in having a demo of the program and Eve Belote offered the possibility of conducting a demo at the next Board meeting on April 12, 2016.

B. Welding Update

A welding Power Point update was given by Dr. Kimberly Britt. Dr. Britt shared that the college currently offers two welding programs and went over the differences in the programs. She elaborated on each programs student requirements, anticipated outcomes, and graduation rates.

Dr. Britt discussed enrollment numbers in the Welding program and gave a brief overview of the data that she shared in her PowerPoint. She informed the Board that the college intends to run a Welding Instructor vacancy advertisement in late January/early February.

V. Action Items

A. Appointment of Committee to Evaluate the President

Board member Aaron Kane was selected to chair the committee to evaluate Dr. Glover. Terry Ewell and Ted Lewis were also chosen to serve on the committee.

VI. Informational Items

A. President's Report -- Dr. Glover

Dr. Glover informed the Board that ESCC was highlighted in the January 2016 edition of the Cooperative Living magazine. She thanked Mr. Fitch for initiating the process that in turn led to the piece being written for the magazine. She stated that she was pleased and believed the article to be thoughtful, very informative, and well written. Dr. Glover also gave a brief update on the current progress of the new building.

Dr. Glover provided the Board with an overview of the VCCS Workforce Credentials document, which they looked over and discussed briefly. She then took time to inform the Board that this year's Legislative Week events would vary slightly from last year's events. She explained that in the past a few select students attended the event on behalf of the college, but that this year the Chancellor requested that the college bring along a few business representatives from the community. She shared the dates of the event and the names of prospective attendees for the Richmond event.

Dr. Glover shared the results of last Saturday's CDL license informational session with the Board. She was pleased to announce that there were 35 attendees that came to find out more about the training that will be provided at ESCC.

Dr. Glover informed everyone that there will be a new Cyber Security class offered at Wallops. She explained that the class will run for four consecutive Saturdays. Once the students complete the course and pass the test that they will become security certified.

Dr. Glover also expressed her delight in the fact that over the past years we have had five students who interned with Mid-Atlantic Regional Spaceport (MARS) and of that five, four students have been offered full-time employment.

B.e VP of Academic and Student Affairs -- Kimberly Britte

Dr. Kimberly Britt gave enrollment highlights. She explained that the recent loss of two counselors and student FASFA issues could have attributed to the slight drop in numbers. Further discussion was held on the information provided. Board member Joyce Falkinburg asked if we could possibly get more FASFA information out to the community and potential students during the upcoming job fair.

C.e Director of Development Report -- Eve Belotee

Mrs. Belote informed Board members that Bill LeCato has transitioned into his recent position of Marketing & Development Officer wonderfully. She stated that Mr. LeCato has made great strides in promoting ESCC to the community. Mrs. Belote updated the Board on several topics including the Major Gifts campaign, WSSN and Foundation collaboration, and the Foundation's assistance in the scholarship selection process in conjunction with the ESCC's Financial Aid office.

D.e Dean of Learning Resources Center Report -- Janet Justise

Janet Justis announced that Gene Damon, Director of Library Automation - at VCCS, is retiring at the end of February. She informed the Board of the critical role that Gene has played during his service. Janet went on to list some of the daily functions that Gene completed that helped make things run smoothly within the VCCS, such as making sure that all IT issues related to the 23 VCCS Learning Resource Centers (LRC) are resolved.

Ms. Justis provided the Board with a Title IX update. She shared that ESCC's students, faculty, and staff were required to take an online course with Haven EverFi beginning January 11, 2016. Janet explained that Staff and Faculty would have the link sent to them to access the training, and that when they take the training that it would serve as one professional development opportunity for them. Janet shared that students will have a separate course connected to their SDV classes. She stated that the two part course should be complete by April 1, 2016.

Janet shared that ESCC would be supporting the Chancellor's efforts to promote Diversity and Inclusion on all 23 campuses by reinstating its local Diversity and Inclusion Committee. She informed them that she currently serves as the Chief Diversity Officer at ESCC and is the liaison and member of the VCCS D & I Committee. She stated that ESCC will have to submit a report in the Spring using fixed guidelines from the VCCS. She shared that the local committee expected to meet in the next few weeks.

E. Board Committee Reports – Board Members

Dee Fitch discussed the Cooperative Living Magazine article in greater detail. He expressed that he was overall pleased with the article but would like to see a follow-up in a future edition with a possible artist rendition of the new building.

The Building Committee reported that the colors had been selected for the new building.

The Wallops Committee had no new information to share at this time.

F. Commencement – Roshell Brown

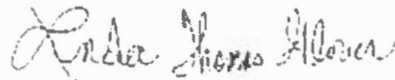
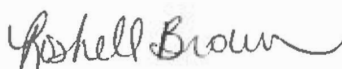
Roshell reminded the Board that Spring Commencement is set to be held on Friday, May 13, 2016. She requested that regalia order sheets be turned in by February 12th so that orders may be placed on time. Discussion was held on what time Board members should arrive for the event.

There being no further business, the meeting was adjourned. Next scheduled meeting will be held on April 12, 2016.

Prepared by:

Approved by:

Submitted by:



Roshell Brown
Stenographer

Jeff Holland
Chairman

Linda Thomas-Glover
Secretary