

**Eastern Shore Community College Board**  
**Minutes**  
**October 17, 2016**

The Eastern Shore Community College Board met on Monday, October 17, 2016 at 6:00 pm in the Business Development and Workforce Development Center conference room.

**I. Call to Order**

Chair, Jeff Holland, called the meeting to order. Jeff informed them that Mr. Randall was the new addition to the Board and will be representing Northampton County.

Members present: Dr. Paul Bibbins, Joyce Falkinburg, Terry Ewell, Jeff Holland, Aaron Kane, Lisa Lewis, Ted Lewis, Bill Payne, Willie Randall, and Earline Washington. College staff present: Dr. Linda Glover, Eve Belote, Annette Edwards, Judith Grier, Janet Justis, DeQuan Smith, and Roshell Brown.

**II. Recognitions & Presentations**

Dr. Linda Thomas-Glover presented the September Shore Lights Award to Barbara Rang, Career Pathways Administrative Assistant at ESCC. Dr. Glover read a few excerpts from the nomination that Mrs. Rang received. Mrs. Rang accepted the award and thanked the members of the board and college staff for having her this evening.

Dr. Glover also recognized DeQuan Smith, ESCC's new Dean of Workforce, who will be joining the group a little later in the meeting. She stated that he was currently speaking at an informational session for the newest program offerings: Pharmacy Tech and Hospitality Readiness.

Dr. Glover also commended the College Board for 100% participation in the current Major Gifts Campaign. The Board has committed to just over \$45,000 in contributions to this fundraising effort.

**III. Academic Program Review**

Elizabeth Perry introduced herself to the board and presented a power point of her program. She shared that she is currently working on stackable credentialing programs for ESCC students. Beth reviewed Career Studies Certificates (CSC) and explained the Billing and Coding program and the Medical Office Administrative Assistant program.

Ms. Perry explained the difference between the LPN/RN and the Medical Assisting program. She shared with the board the first program enhancements that she started

when she became a teacher at ESCC. She informed the Board that she established many programs, functions, and additional opportunities for her students such as: establishing a National Competency Center for Testing (NCCT), social media page, MAClub, Thanksgiving luncheon, internship opportunities, community service opportunities, and MOU's with additional agencies in the community. She shared a few statistics and reviewed a few student first facts. In closing Ms. Perry discussed her future goals for her students.

#### **IV. Update Presentation on the Working Student Success Network (WSSN)**

Teresa Guy, Eve Belote, and Judith Grier delivered the Working Student Success Network (WSSN) program review. Teresa informed the Board that the four key contacts for the program are as follows: Teresa Guy, WSSN Lead, Dr. Kimberly Britt, WSSN Co-lead, Judith Grier, WSSN Data, and Eve Belote, WSSN Communications. Teresa stated that the program is so much more than a grant initiative as it fosters student success as well as college success.

Teresa and Eve shared that ESCC is currently 1 of only 19 WSSN Leader colleges that participates in the national program. Teresa stated that program stems from a national movement that is based on student's needs and systematic change.

Eve shared how the Foundation plays a collaborative role in helping students to succeed. Teresa informed the members of the board that ESCC is in year three of the three-year grant that makes the program possible.

Judith Grier reviewed the data associated with the initiative and explained to the Board the difference between the quantitative and qualitative data that is collected. The Board then held additional discussion on the topic.

The WSSN presentation concluded with the Women of Wallops video that was filmed up at NASA Wallops Flight Facility using Perkins Funds.

#### **V. Board Appointments**

Jeff Holland formally introduced the newest Board member Willie Randall to everyone. Mr. Randall gave an overview of his back ground and thanked everyone for having him. The other members of the board and college staff each introduced themselves accordingly.

#### **VI. Action Items**

- A. Approval of the minutes of July, 12 2016 board meeting.**

Motion made by Bill Payne, seconded by Joyce Falkinburg, that the minutes of the July 12, 2016, meeting be approved as distributed. Motion carried.

**B. Executive Board Election Items**

Board Chair Holland announced that the election of Ad Hoc Committee members will continue at the next meeting in January.

**C. Approval of the Holiday Calendar for 2017**

Dr. Glover presented the 2017 College Holiday calendar for board approval. Motion was made by Joyce Falkinburg that the 2017 Holiday calendar be approved, seconded by Aaron Kane. The motion was approved as presented.

**D. Approval of the Local Funds Request**

Annette Edwards presented the proposed Local Funds Request to the Board for approval. Motion was made for approval by Earline Washington, seconded by Joyce Falkinburg. The motion as approved as presented.

**VII. Informational Items**

**A. President's Report**

**Summer Interns at MARS:**

Dr. Glover provided an update on the three students who were 2016 summer interns at MARS (Vincent Bailey: Management; Amanda Thomas: General Studies and Industrial Maintenance; and Charles Galloway: Industrial Technology) are in fulltime employment as of mid – August. She also stated that she participated in the October 5 meeting of VA Space. Dale Nash is interested in expanding Community College involvement in the “cube sat” project and ESCC can be instrumental in bringing this about.

**VA Space Flight Academy Partnership:**

ESCC is partnering with the VA Space Flight Academy which recently received an award from the NAVY to host STEM Saturdays targeting high school students and exposing them to STEM concepts. Students will use 3-D printers to produce various objects. John Floyd, electronics instructor, will assist teachers and we will utilize our 3-D Printers as well as theirs to provide learning experiences for them. Date is Saturday, November 5th.

**Rescheduling of Chancellor's Visit re Student Success Initiative**

Across the nation, student success and student completion are big initiatives for postsecondary institutions. As a part of the VCCS push to increase numbers of

credentials and career pathways, the Chancellor will be visiting ESCC (as all VCCS institutions) to see how we are progressing with the Student Success plan that each institution is required to develop. The original visit which had been scheduled for last Friday will be rescheduled. Their focus will be to hear how ESCC is addressing the issue of student success, learn about our challenges and plans for overcoming.

**Update on Take 13 initiative:** –

One new enrollment component the college conducted this fall: Take 13 – during which students can take up to 13 credit hours just by coming to the campus on Saturdays. We offer two 8-week sessions – the first: ENG 111 (8-11 am) {8 students} and Gen. Psychology (1 – 4) [15]. The second 8-week session which begins Eng 112 (12 students) and History 111 [16 students] and SDV 100 [18]. Students can also come in just for the second 8-week period. Note: at 12 credit hours students are considered fulltime and eligible for maximum financial aid. Currently 73 seats occupied in these classes.

This option has also opened the door for students at Tangier to participate in dual enrollment Saturday offerings. We are piloting this in the second 8 week period for an English 111 course which will be taught by Dr. Britt. The plan is to utilize technology (via imyO – a robot) to allow for visual interaction between the faculty and students for a portion of instruction as well as online instruction. Dr. Britt and I were at Tangier on October 4th to demonstrate to the Accomack School Board. We are excited about the potential to increase access to postsecondary learning experiences in this manner. Dr. Britt will give an update at January meeting in which we will have success and completion data on students.

**UMES Presentations**

ESCC faculty and staff will offer 3 presentations at UMES' Leveraging Sustainable Partnerships Higher Education, Business and Research Conference"; Strategically Moving from Access to Success" October 19 -21 -- Princess Anne, Maryland. Eve and Dr. Glover are presenting an overview of the numerous Annual STEM Series the college has offered over the past three years (with Foundation Board Support); Teresa Guy, John Floyd and Debbie Daniels will highlight the history and effectiveness of our Internship program and NSF related activities and lastly, the Workforce Dean, DeQuan Smith and Camesha Handy one of ESCC's Success Coaches will describe strategies for keeping students engaged and on the road to degree completion.

Additionally, ESCC is in conversation with Salisbury University regarding a possible STEM related partnership with them to assist students in completion of four year degree through articulated program partnerships.

**Traffic Light at Chamber Entrance**

D. Glover also shared an update from Jean Hungiville (with Chamber) regarding status of the proposed traffic light at the Chamber entrance. According to Jean, "VDOT study on

the light at the Airport Industrial Park intersection took place earlier and was approved (which we already know. The approval is contingent on (1) closing the crossover in the intersection at the entrance to the College, (2) widening and lengthening the southbound turn lane at the Industrial Park, and (3) lengthening the northbound turn lane.

“Accomack County is the body that applied for funding through the state Smart Scale program. The application window for all road projects closed Sept. 30th and now we are competing for \$\$ statewide. Points that are in our favor are: (1) Route 13 is designated a corridor of statewide significance, (2) there is a major safety issue, (3) the College has another entrance in to the Industrial park, and (4) there is an economic advantage for the Industrial Park to have a light located at the entrance. “In Jan. 2017 all applicants will be notified if they have made it to the next round or been cut. Chris feels we have an excellent chance at getting this through. If not, then Accomack County will apply to another funding source.”

#### **Illegal Activity on ESCC Campus and Status of Police Chief Hiring Process**

Dr. Glover shared with the Board that they may hear on the radio and /or read in the local papers that an individual (NOT AN ESCC student) was indicted 8/1/16 “for purchase of an illegal drug with possession with intent to distribute and the activity happened in the parking lot of ESCC”. According to local news report, the individual had only been in contact with potential customers while at the college with transactions taking place off campus, with the exception of the last transaction which happened on the ESCC campus. The suspect has pleaded guilty, was detained and will be sentenced Feb 6, 2017. Dr. Glover asked Annette Edwards to provide an update on the hiring process for a new Chief of Police which should be completed in November.

#### **B. Institutional Advancement Update**

Eve Belote reminded the members of the board to RSVP for ESCC’s upcoming 45<sup>th</sup> Anniversary Celebration that is slated to be held in the Great Hall at ESCC on Friday, October 28<sup>th</sup> from 6:00 – 10:00 pm.

Eve thanked the members of the Board for contributing to the Major Gifts campaign. She stated that the support shown by the members of the Board and the community has been wonderful.

Annette Edwards gave an update on the replacement of the new building. She stated that a Spring 2017 ground breaking is anticipated, pending issue of construction bonds by General Assembly.

#### **C. VP of Academic & Student Services Update**

Judith Grier delivered the Enrollment report on Dr. Britt's behalf. The Board held additional discussion on the report.

**D. Workforce Development Update**

DeQuan Smith presented the Board with a PowerPoint introduction and WDS informational session. He shared a brief overview of what he had accomplished since he arrived as the new dean of workforce. DeQuan shared with the Board a listing of businesses and collaborative opportunities that he has been working on.

He informed them of the progress of several programs currently underway. DeQuan announced that the Hospitality Readiness & Pharmacy Tech informational session that he just attended had about 33 attendees who showed great interest in the workforce's newest offerings.

Dr. Glover informed the Board that ESCC will hold its Annual Advisory dinner on November 17<sup>th</sup> at 6:00 pm in the Workforce buildings Great Hall. She shared a brief overview of what can be expected that evening and invited the members of the Board to attend. She stated that Roshell Brown, her assistant, will be sending out evite in the near future and that she hopes that they will be able to attend.

**E. Board Committee Reports**

Board Chair, Jeff Holland shared that he and Vice-Chair Ted Lewis will be contacting the members of the various Ad Hoc Committees soon for any reports that they may have.

There being no further business, the meeting was adjourned. Next scheduled meeting will be held on January 10, 2017.

Prepared by:

Approved by:

Submitted by:



Roshell Brown  
Stenographer



Jeff Holland  
Chairman



Linda Thomas-Glover  
Secretary