

Eastern Shore Community College Board

Minutes

October 22, 2013

The Eastern Shore Community College Board met on Tuesday, October 22, 2013 at 6:00 p.m. in the Business Development and Workforce Training Center conference room.

I. Call to Order

Chairman, Lloyd Kellam, called the meeting to order.

Members present: Richard Drury, Terry Ewell, Joyce Falkinburg, Dee Fitch, Jeff Holland, Aaron Kane, Lloyd Kellam, Lisa Lewis, Ted Lewis, Bill Payne and Jack Van Dame and Marcie White. College staff present: Dr. Linda Thomas-Glover, Eve Belote, Annette Edwards, Janet Justis, Bryan Smith, Eddie Swain and Mary Anne Wells.

II. Minutes of the July 9, 2013 Meeting

Motion was made by Dee Fitch, seconded by Joyce Falkinburg, that the July 9, 2013 minutes be approved as distributed. Motion carried.

III. Board Appointments

Chairman, Lloyd Kellam, introduced and welcomed Ted Lewis, new appointee to the Board by Accomack County Board of Supervisors. Mr. Kellam announced that Terry Ewell has been re-appointed to the Board by the Accomack County Board of Supervisors.

IV. Presentation of Early Childhood Education Program Review

Stephanie Zodun, Assistant Professor of Early Childhood Education gave a presentation on the program review for the Early Childhood Education Program that was completed this past spring.

V. Action Items

A. Holiday Calendar for 2014

Dr. Linda Thomas-Glover presented the ESCC Holiday Schedule for 2014 for approval. Dr. Richard Drury made a motion that the ESCC Holiday Schedule for 2014 be approved as presented, seconded by Terry Ewell. Motion carried.

B. Transition of ESCC Security Department to a Police Department

Dr. Linda Thomas-Glover distributed a resolution approved by the State Board of Community Colleges on May 17, 2012 to approve the establishment of campus police departments on community college campuses. She discussed reasons for establishing a police department on the ESCC campus and asked for Board approval. A motion was made by Bill Payne, seconded by Dee Fitch that the college transition from a security department to a campus police department. Motion carried.

VI. Informational Items

A. President's Report

Dr. Linda Thomas-Glover stated that due to a schedule conflict the winner of the October Shore Lights Award, John Floyd, is unable to attend this meeting and will be presented with his award at the January 2014 meeting. She stated that the college is working on its 5th year report for SACS and that a report on our Quality Enhancement Project (QEP) will be a part of the 5th year report. Dr. Thomas-Glover announced that the State Board Annual meeting would be held on November 19th and 20th in Richmond, VA. Anyone interested in attending should contact Mary Anne Wells as soon as possible. She announced that on November 5th the first Transfer Fair will be held at ESCC. Representatives from more than 25 college and universities will be participating. The fourth Annual Advisory Committee Dinner Program will be held at the college on Thursday, November 14th at 6:00 p.m. Everyone is invited to attend. She announced that we are in the process of putting together the second STEM Summit to be held on campus April 11, 2014. Dr. Thomas-Glover stated that since the last Board meeting she has met with the Chancellor and the goals set for ESCC for 2013-2014 were approved. She stated that for the past few years the system office and individual colleges have been working on an updated Faculty Evaluation Plan. We received approval for ESCC's plan and it will be implemented in January 2014. Dr. Thomas-Glover reported that the VCCS is in the process of updating their Strategic Plan and are conducting "Listening Tours" around the state. ESCC attended a session held at TCC on September 20th with a good group of delegates from up and down the Shore. Dr. Thomas-Glover reported that at this year's Virginia Community College Association Conference Showcase Ina Birch was selected to receive the Showcase Award as an ESCC's classified staff member and Linda Pruitt was selected to receive the faculty award. Robin Rich-Coates, Phi Theta Kappa Advisor at ESCC has been selected to attend a PTK advisor program to be held in the British Virgin Islands in January 2014. Also the following staff members are currently attending a STEM – MentorLinks conference in Washington, D.C., John Floyd, Jim McGowan, Robin Rich-Coates and Debbie Daniels. Dr. Thomas-Glover announced that Dr. Melody Moore from John Tyler Community College will be serving as Interim VP of

Academic & Student Services at ESCC. Dr. Thomas-Glover brought to everyone's attention the 2014 Schedule of Classes and the ESCC Alumni Newsletter.

B. VP of Finance and Administrative Services Report

Annette Edwards distributed and reviewed a summary report on the local funds provided by Accomack and Northampton Counties for 2012-2013. She also reported on the findings of the Fixed Asset Audit recently conducted.

C. Dean of Student Services

Bryan Smith distributed and reviewed an enrollment report for Fall 2013. He discussed reasons he believes are causing the decline in enrollment and discussed things the college is currently doing and planning to do in the future to improve these numbers.

D. Dean of Workforce Development Services

Eddie Swain distributed and reviewed the WDS Performance Report for 2013. He distributed an email received from Newport News Shipbuilding concerning the college welding program. The newest edition of the Navigator was distributed and Eddie stated that the Navigator is now being printed and distributed by the Eastern Shore News.

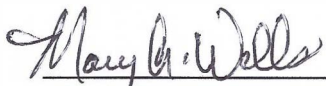
Chairman, Lloyd Kellam, stated that the Board meeting needed to go into closed session. A motion was made by Jeff Holland that the open session of the Board meeting be closed and that the Board meeting go into a closed session, motion was seconded by Richard Drury. Motion carried.

Amended action: Jan 14, 2014. Dee Fitch made a motion, seconded by Jeff Holland, that the closed session of the Board meeting be closed and the open session be reconvened. Motion carried. A roll call of members was then conducted to insure that only a potential personnel problem was discussed.


Dee Fitch made a motion that the meeting be adjourned, seconded by Richard Drury. Motion carried.

Next scheduled meeting will be held on January 14, 2014.

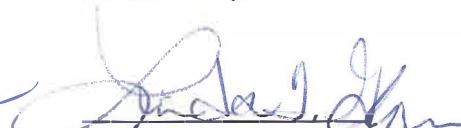
Prepared by:


Mary Anne Wells
Stenographer

Approved by:


Lloyd Kellam
Chairman

Submitted by:


Linda Thomas-Glover
Secretary