

Eastern Shore Community College Board

Minutes

January 14, 2014

The Eastern Shore Community College Board met on Tuesday, January 14, 2014 at 6:00 p.m. in the Business Development and Workforce Training Center conference room.

I. Call to Order

Chairman, Lloyd Kellam, called the meeting to order.

Members present: Barbara Coady, Terry Ewell, Joyce Falkinburg, Dee Fitch, Jeff Holland, Aaron Kane, Lloyd Kellam, Lisa Lewis, Bill Payne, Jack Van Dame and Marcie White. College staff present: Dr. Linda Thomas-Glover, Eve Belote, Annette Edwards, Judith Grier, Janet Justis, Eddie Swain and Mary Anne Wells.

Mr. Kellam indicated that a procedural question was raised regarding the movement from closed session back to "open session" at the October meeting. Discussion was held and it was voted to amend the October meeting minutes to reflect that appropriate actions were taken to transition from closed to open session.

II. Minutes of the October 22, 2013 Meeting

Motion was made by Jeff Holland, seconded by Terry Ewell, that the minutes be approved with amendments for actions taken concerning closed session from October 22, 2013.

III. Recognitions

Dr. Linda Thomas-Glover presented to the Board the October 2013 Shore Lights Award winner, John Floyd, Assistant Professor of Electronics at ESCC. Dr. Thomas-Glover also presented to the Board the January 2014 Shore Lights Award winner, Brian Parker, Trades Technician at ESCC.

IV. Action Items

A. Local Funds Budget Request for Accomack & Northampton Counties

Annette Edwards distributed and reviewed a summary of the Local Funds Budget Request for Accomack County and Northampton County. Dee Fitch made a motion,

seconded by Jeff Holland, that the FY 2014-15 Local Funds Budget Requests for Accomack and Northampton Counties be approved as presented. Motion carried.

B. Appointment of Committee to Evaluate President

Chairman Kellam announced that Bill Payne, Richard Drury and Dee Fitch have volunteered to serve on the Committee to Evaluate the President for this year. A motion was made by Jeff Holland, seconded by Joyce Falkinburg, that this committee be approved. Motion carried.

C. Appointment of Committee for Nomination of Officers for 2014-2016

Chairman Kellam announced that Terry Ewell and Joyce Falkinburg have agreed to serve on the Committee for Nomination of Officers for 2014-2016. He then asked if anyone else would be interested in serving on this committee. Dee Fitch volunteered to serve. Jeff Holland made a motion that the Nomination Committee for Election of Officers for 2014-16 be approved, seconded by Barbara Coady. Motion carried.

V. New Building Feedback

Dr. Linda Thomas-Glover stated that we have gotten the green light in the process of building a new building to replace the current main building instead of a renovation. We are engaging members of the college community, both internal and external, to compile a vision for this new building. Results from the numerous focus groups being held will be shared with everyone. Eve Belote facilitated the feedback from board members on what they felt were needs/wants for the new building.

VI. Information Items

A. President's Report

Dr. Linda Thomas-Glover stated that due to absence of Bryan Smith she would be giving the spring enrollment report. Also, Dr. Melody Moore, Interim VP of Academics and Student Services, is out ill, but will be introduced to the Board at the April meeting. Dr. Thomas-Glover reported that on December 4th the college participated in a Resource Fair held at Wallops Island with three other education institutions: Wor-Wic Tech Community College, Old Dominion University, and Wilmington University. The fair was held for military in the area, i.e. Navy and Coast Guard, as well as any other individuals interested in receiving educational information available. The fair was well received and we are now reaching out to the other educational institutions to pool our resources. First meeting of this group is schedule to take place in February. Concerning Allied Health, Dr. Thomas-Glover reported that the Virginia Board of Nursing visited the campus in December and we have received word that our nurses aid program has been

approved. She also reported that our Medical Assisting Program had five students take the certification exam and we had a 100% pass rate. ESCC is now a site for administering the certification. Dr. Thomas-Glover reported that every spring we have a group of students that do a legislative visit. Our visits this year are scheduled for January 29, 2014 and February 12, 2014. She also reported that in November the college held its first Transfer Fair at which fifteen schools were represented. Jody Baggett and Camesha Handy worked together to put the fair together with financial support from the Foundation. She stated that we hope to continue this as an annual event. Dr. Thomas-Glover distributed and reviewed the enrollment report for spring classes. She stated that not all dual enrollment students have been registered at this point in time. We are expecting that our final figures for headcount and FTE's will be below last year. Dr. Thomas-Glover discussed an initiative that has been put in place called "ER 2014" that will be looking at enrollment, recruitment and retention in 2014. She stated that for the first time in the history of the college we were open on the Saturday before classes began for the spring semester for students to have access to the following services: advising, registration, financial aid, pay tuition and buy textbooks. Judith Grier conducted a survey of those that took advantage of the day and reported on the results. Dr. Thomas-Glover reviewed several handouts with board members: the new NMA Campus Branch for students, faculty and staff; the ES Literacy Council Celebration will be held on January 21, 2014; the 25th Annual Agriculture Conference and Trade Show was held on campus January 7th and 8th ; the statewide award received by Gay Baynes; and the Spring 2014 edition of the Navigator. She also brought to everyone's attention the VCCS Annual report for 2012-2013 with particular attention to page 13 where ESCC former student Grant Spence is featured, and page 38 where Angelica Garcia, our Valley Protein Fellow, is featured.

B. Dean of Learning Resources Center Report

Janet Justis reported that she met this afternoon with the Ad Hoc Committee of the Board to review revisions made to the ESCC Recruitment and Hiring Plan for 2013-2015. She distributed and reviewed a summary of the revisions made. Janet stated that she is excited about the new building and the chance to be able to offer improved services to students, faculty, staff and the community.

C. Coordinator of Institutional Research, Planning and Assessment Report

Judith Grier reported on the results of the survey taken during the Saturday, January 4th opening of the college. She also stated that we have received our approval from the Southern Association of Colleges and Schools (SACS) for our Substantive Change process concerning Accomack Dual Enrollment classes. We have also received SACS approval for our institutional Substantive Change process.

D. Commencement – Friday, May 16, 2014

Mary Anne Wells distributed cap and gown order forms and asked that they be returned to her as soon as possible.

A motion was made by Dee Fitch, seconded by Bill Payne that the meeting be adjourned. Motion carried.

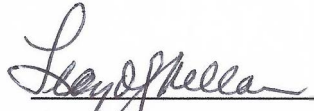
Next scheduled meeting will be held on April, 8, 2014.

Prepared by:



Mary Anne Wells
Stenographer

Approved by:



Lloyd Kellam
Chairman

Submitted by:



Linda Thomas-Glover
Secretary