

**Eastern Shore Community College Board
Minutes
January 18, 2018**

The Eastern Shore Community College Board met on Tuesday, January 18, 2018 at 5:30 pm in the Business Development and Workforce Training Center 130 conference room. The Board met prior to the 5:30 pm meeting in the 130 Conference room for a work session in the 150 Conference room where no action was taken. An Informational update was given on the Presidential search process and an overview was given on ESCC's upcoming reaffirmation. Additionally, the Board membership welcomed Dr. Billy Greer, Interim President to ESCC, to the session. The Board members introduced themselves and Dr. Greer introduced himself and shared highlights of his career.

I. Call to Order

The business meeting was called to order by Chair, Jeff Holland, at 6:00 pm.

Present College Board: Paul Bibbins, Ted Lewis, Jeff Holland, Linda Glover, Billy Greer, Jack Van Dame, Bill Payne, Robie Marsh, Aaron Kane, Dee Fitch, Terry Ewell, Marianne Elebash, and Barbara Coady.

Present ESCC Staff: Thomas Johnson, Dan Lewis, Annette Edwards, Eve Belote, and Judith Grier.

II. Minutes of October 17, 2016 Meeting

Motion made by Terry Ewell to approve the Board minutes from the previous Board meeting of October 25, 2017. Motion seconded by Ted Lewis and the minutes were unanimously approved the Board.

III. Recognitions & Presentations

Dr. Glover announced that the latest recipient of the ESCC Shore Lights Award is Ms. Elizabeth (Liz) Walraven, LRC Librarian. Due to the weather, Liz was unable to attend the meeting and as such the award will be made and Liz will be honored at the April, 2018 meeting.

Chair Jeff Holland took a few minutes from the agenda to honor Dr. Linda Thomas-Glover, President, as this is her last Board meeting; Dr. Glover is retiring from the College and will be transitioning to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) as of February 1, 2018. To honor Dr. Glover and her work at ESCC, the Board created a resolution which Mr. Holland read to the audience. At the close of the reading, Mr. Holland made a motion to accept the resolution which was moved by T. Ewell and seconded by T. Lewis and unanimously approved by the

membership. Mr. Holland then asked the membership to share their thoughts about Dr. Glover's tenure with the group. Mr. Holland then read the following resolution:

**RESOLUTION OF APPRECIATION
FOR
PRESIDENT LINDA THOMAS GLOVER**

WHEREAS, Dr. Linda Thomas Glover accepted the Presidency of Eastern Shore Community College effective June 1, 2009; and,

WHEREAS, she served as President of Eastern Shore Community College and Secretary of the ESCC Foundation for more than eight years; and,

WHEREAS, she led the College through its second major gifts campaign, helping to secure over two million dollars in funding to support workforce development, student access and success, and equipment and technology enhancements; and,

WHEREAS, she envisioned, worked tirelessly for, and brought to fruition a new Academic and Administrative building to move the teaching and learning environment into a new century; and,

WHEREAS, she initiated the Eastern Shore Community College internship program, the mini-grant program, and the Student Ambassador program, among others, to give students, faculty, and staff opportunities for improvement; and,

WHEREAS, she has also served the Eastern Shore and Commonwealth of Virginia through stewardship as a board member of the Virginia Space Flight Academy, Wallops Research Park, BB&T Bank, Eastern Shore of Virginia Chamber of Commerce, Riverside Shore Health Systems, and Virginia Wesleyan College, among others; and,

WHEREAS, she has performed her duties passionately, never losing sight of the overarching goal of serving the students and citizens of the Eastern Shore; and,

WHEREAS, Dr. Linda Thomas Glover has served as a great leader, role model, mentor, and ambassador for the faculty and staff at Eastern Shore Community College as well as her peers within the Virginia Community College System.

NOW, THEREFORE, BE IT RESOLVED that the Eastern Shore Community College Board, on behalf of the Eastern Shore citizens that it serves, formally expresses its deep appreciation to Dr. Linda Thomas Glover for her of loyal, reliable, and dedicated service to Eastern Shore Community College and the Eastern Shore Community College

Foundation and extends congratulations and best wishes to her upon her transition to her new position with the Southern Association of Colleges and Schools Commission on Colleges.

Unanimously passed by the Eastern Shore Community College Board on this 18th day of January, 2018.

Jeffrey B. Holland, Chairman

IV. Informational Items

A. President's Report

Dr. Glover provided a construction update and noted the current weather conditions had an impact on the progress to date but not significantly. Construction is moving along. The Chair note that the Counties, Accomack and Northampton, had contributed \$1m to the project and to date \$.5m had already been requested for site work. Dr. Glover and the Chair suggested a site visit might be in order for the April, 2018 meeting.

Presidents' meeting will take place in Richmond, VA next month with agenda to include the JLARC study and the successful transfer of students from dual enrollment to college completion as the topic. VCCS heavily invested in this work already.

Weekly phone calls from the VCCS, including the Chancellor, during the VA Legislative session. Workforce training and "Fast Forward" re: short-term training have been discussed.

GED classes in Chincoteague did not make; two students were interested and have been taking classes at Arcadia HS instead. Continue to pursue outreach to the population.

With Dr. Glover leaving the institution and as part of the process for hiring a new college President, Whit Madere, of the VCCS audit team will be on site at ESCC interviewing various people in preparation for the advertising and hiring of a new President. Scheduled for the week of January, 29, 2018.

Alex Hightower of the VEC will be on the ESCC campus on Wednesday's beginning, January, 2018, serving as a veteran's counselor. He will represent ESCC at the Veteran's Career Fair on January 24, 2018 at the Elk's Club.

Enrollment Report. Still reflecting low enrollment but dual enrollment figures are not yet available.

B. VP of Academic/Student Services –

Dr. Dan Lewis updated the Board on the new software and technology tool, NAVIGATE. The tool manages the onboarding and advising processes. NAVIGATE should allow students to manage their progress re: courses and program completion and assist with devising the “optimal schedule” for the student. ESCC is slated to go live fall, 2018.

C. Associate VP of Development Report –

Eve Belote, Associate VP of Development, mentioned the NSF grant awarded to ESCC for the launch of the Technical Scholars program. The Technical Studies degree is scheduled to begin fall, 2018 with a rollout of various program topics to include: HVAC, Electricity, Cybersecurity, Electronics and Industrial Technology. More information to come as available.

D. Dean of Learning Resources Center –

Janet Justis was not able to attend this evening.

E. Coordinator of Research, Planning, & Assessment –

Judith Grier noted she had already covered SACSCOC in the pre-Board, working session meeting.

F. Dean of Workforce Development –

Thomas Johnson, WDS Dean, reviewed the highpoints of the Fast Forward program. Reminded the Board this is all about getting jobs. CDL meeting scheduled for Saturday, 1/20/18. He also distributed the latest copy of the “Navigator”, the WDS publication for promoting non-credit course and program offerings. Johnson noted that Northampton County had asked for a Serve-Safe course to be offered as the new state code requires any place serving food must have someone Serve-Safe certified on the premises at all times. He continues to promote WDS through radio and print media. Annette Edwards, VP of Finance and Administration, reminded Board members and staff who need to complete the conflict of interest form to get it done. She reminded them that this is a requirement for serving on the Board.

G. Commencement –

Commencement is May 11, 2018. Details will be shared from the President’s Office by Roshell Brown. This includes times, regalia, selection of speaker, etc. Chair noted he may have a personal conflict with this date due to son’s graduation scheduled at the same time.

H. Ad Hoc Committee Reports –

No reports were made at this time.

I. Closed Session to Review Board Self-Assessment –

Vice Chair, Ted Lewis, made a motion to go into closed session to discuss the Board Self-Assessment which includes personnel information. The motion was seconded by Terry Ewell and unanimously approved by the members. The closing of this session is pursuant to the personnel exemption at § 2.2-3711(A)(1) of the Code of Virginia.

The Eastern Shore Community College Board concluded its closed session when a motion was made by Dee Fitch to return to Open Session and it was seconded by Paul Bibbins and unanimously approved by the members.

We will now take a roll call vote that will be included in the minutes certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed, and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

There being no further business, the meeting was adjourned. Next scheduled meeting will be held on April 10, 2018.

Prepared by:

Roshell Brown
Stenographer

Approved by:



Jeff Holland
Chairman

Submitted by:



Dr. Billy Greer, Jr.
Secretary