

**EASTERN SHORE COMMUNITY COLLEGE BOARD
MINUTES
JANUARY 13, 2009**

The Eastern Shore Community College Board met on Tuesday, January 13, 2009 at 6:00 p.m. in ESCC's conference room.

I. Call to Order

Lloyd Kellam, chair, called the meeting to order.

Members present: Terry Bailey, Scott Banks, Peggy Corbin, Richard Drury, Maury Enright, Gene Erb, Lynn Hines, Bill Jones, Lloyd Kellam, George Podelco, George Shrieves, Robert Turner and Mary Walker. Guest present: Barbara Johnsen and Chris Lee. College staff present: Cynthia Allen, Eve Belote, Pat Phillips, Monty Sullivan and Mary Anne Wells.

II. Minutes of October 14, 2008

George Podelco made a motion to accept the minutes of the October 14, 2008, meeting as distributed, seconded by Gene Erb. Minutes were unanimously approved.

III. Introduction of Interim President, Dr. Monty Sullivan

Barbara Johnsen, ESCC Foundation President and a member of the State Board for Community Colleges introduced ESCC's new interim president, Dr. Monty Sullivan. Dr. Sullivan is the Vice Chancellor of Academic Services and Research for the Virginia Community College System.

IV. Action Items

A. Local Funds Budget Requests

Cynthia Allen presented the 2009-2010 Local Funds Budget Request for both Accomack and Northampton Counties for approval. A motion was made by George Shrieves, seconded by Mary Walker, that the Local Funds Budget Request for Accomack County for 2009-2010 in the amount of \$44,513 and the Local Funds Budget Request for Northampton County for 2009-2010 in the amount of \$23,025 be approved. Motion carried.

B. Procedure and Appointment of Committee to Select a New President

Dr. Chris Lee, Associate Vice Chancellor for Human Resources Services with the VCCS, outlined the process for selecting a new president for ESCC and distributed a calendar with the time frame involved with this process. Deadline for applications is Friday, January 16, 2009. To date 68 applications have been received with more expected by the deadline.

Three members of the College Board have volunteered to serve on the Presidential Screening Committee in Richmond. Lynn Hines made a motion to appoint Lloyd Kellam, Gene Erb and Mary Walker to the Presidential Screening Committee, seconded by Richard Drury. Motion carried.

C. Retirement Fund Approval

Cynthia Allen stated a need to transfer \$2,000 from the interest income account to the retirement fund account. The admissions officer for ESCC, Faye Wilson, will be retiring after 39 years of service. Motion was made by George Shrieves, seconded by Gene Erb to approve transfer of funds from the interest income account to the retirement fund account. Motion carried.

V. Information Items

A. Legislative Reception – February 3, 2009 and ESCC Legislative Visits

Eve Belote announced that the Legislative Reception in Richmond is scheduled for February 3, 2009. Anyone interested in attending please contact her or Mary Anne Wells. Also a delegation from ESCC consisting of students and administrators will be visiting the General Assembly on January 15th and February 18th. During these visits appointments have been set up to meet with our legislators, Senator Ralph Northam and Delegate Lynwood Lewis.

B. Heritage Celebration/Foundation Update

Eve Belote reported that the 8th annual Heritage Celebration will be held on Saturday, February 28th from 10 am to 4 pm. A collection of artists and crafts people on the Eastern Shore will be demonstrating their skills. Everyone is invited to attend.

To date the capital campaign has raised \$1.25 million of the \$1.5 million goal. The capital campaign currently remains the primary focus of the Foundation. The campaign was scheduled to run 18 to 20 months and we are currently at 18 months. Eve also announced that Dr. Barrett Betz of Greenbush, VA has joined the Foundation Board.

C. Business Development and Workforce Training Center

Cynthia Allen reported that there was an inspection of the new building by the fire marshal last week. The college received a temporary certificate of occupancy today, but there are still a few water issues that need to be fixed before we allow anyone to occupy the building.

D. Enrollment Update

Pat Phillips presented an enrollment update for Spring 2009. Currently we are showing an increase in our Spring 2009 enrollment compared to the past three years. These are preliminary figures since students can still add classes through January 16th and drop classes through January 29th. There are also some additional dual enrollment students

to be added to the Spring 2009 figures. The reported also showed final enrollment and FTE numbers for the past four Fall semesters.

E. Financial Interest Statement for 2008

Cynthia Allen explained the requirement for all board members to complete a Financial Disclosure Statement each year. The form for 2008 has been distributed and needs to be returned by the end of January to either her or Mary Anne Wells.

F. Commencement – May 15, 2009

Mary Anne Wells asked that all members complete the form distributed concerning their attending commencement and a need for a cap & gown. Please return the form to her as soon as possible. She also asked for any suggestions for a commencement speaker. Three names were suggested and will be given to the Graduation Committee for consideration.

There being no further business the meeting was adjourned. Next scheduled meeting will be held on Tuesday, April 14, 2009.

Prepared by:

Approved by:

Submitted by:

Mary Anne Wells
Stenographer

Lloyd Kellam
Chairman

Monty Sullivan
Secretary