

Eastern Shore Community College Board

Minutes

July 22, 2014

The Eastern Shore Community College Board met on Tuesday, July 22, 2014 at 6:00 pm in the Workforce Development Building Conference Room.

I. Call to Order

Chairman, Jeff Holland, called the meeting to order.

Members present: Barbara Coady, Peggy Corbin, Richard Drury, Terry Ewell, Joyce Falkinburg, Dee Fitch, Jeff Holland, Aaron Kane, Lloyd Kellam, Lisa Lewis, Ted Lewis and Bill Payne. College staff present: Dr. Linda Thomas-Glover, Eve Belote, Annette Edwards, Judith Grier, Janet Justis, Melody Moore, Eddie Swain and Mary Anne Wells.

II. Minutes of the April 8, 2014 Meeting.

Motion was made by Barbara Coady, seconded by Joyce Falkinburg that the minutes of the April 8, 2014 meeting be approved as distributed.

III. Recognitions

Dr. Linda Thomas-Glover presented to the Board the July 2014 Shore Lights Award winner, Robin Rich-Coates, Associate Professor of Biology & Chemistry at ESCC.

Jeff Holland on behalf of the ESCC Board thanked Lloyd Kellam for his selfless interest in Eastern Shore Community College and presented him with a commendation of service. A resolution was read and a motion made by Bill Payne, seconded by Lisa Lewis that the ESCC Board honors Lloyd Kellam.

IV. Board Appointments

Jeff Holland announced the reappointments of Dee Fitch by the Accomack County Board of Supervisors and Barbara Coady by Northampton County Board of Supervisors. He thanked them for their agreement to continue to serve on the ESCC Board for another term.

V. Action Items

A. Approval of Advisory Committee Membership for 2014-2015

Dr. Linda Thomas-Glover presented for approval the 2014-2015 Advisory Committee Membership for credit programs. A motion was made by Joyce Falkinburg, seconded by Dee Fitch that the Advisory Committee Membership for 2014-2015 be approved as presented. Motion carried.

B. Approval of Academic Calendars for 2015-16 and 2016-17

Dr. Melody Moore presented the Academic Calendars for 2015-16 and 2016-17 for approval. She noted changes that have been made from past academic years. Motion was made by Dee Fitch that the Academic Calendars for 2015-16 and 2016-17 be approved as presented, seconded by Joyce Falkinburg. Motion carried.

C. Approval of Student Clubs and Activity Policy

Annette Edwards presented the Student Club and Activity Policy for approval and explained the reason for developing this new policy. A motion was made by Dee Fitch, seconded by Terry Ewell that the Student Club and Activity Policy be approved as presented. Motion carried.

D. Approval of Revised 2014-15 Student Government Association Budget

Annette Edwards distributed a revised Student Government Association (SGA) Budget for 2014-2015 for approval. She stated that at the April 2014 Board meeting the SGA Budget for 2014-15 was approved pending approval of the increase in the Student Activity Fee to \$1.50. This revised budget is submitted for approval reflecting the State Board for Community Colleges approval of the student activity fee. Motion was made by Joyce Falkinburg that the revised SGA Budget for 2014-2015 be approved, seconded by Dee Fitch. Motion carried.

E. Approval of Emergency Operations Plan for 2014-2015

Eve Belote presented the college Emergency Operations Plan for 2014-2015 for approval. Dee Fitch made a motion that the Emergency Operations Plan for 2014-2015 be approved, seconded by Peggy Corbin. Motion carried.

F. ESCC and President's Goals for 2014-2015

Dr. Linda Thomas-Glover distributed and reviewed the proposed ESCC and President's Goals for 2014-2015 for approval. She stated that these goals are aligned with the Chancellor's goals for 2014-2015. Dr. Thomas-Glover will be meeting the Chancellor on July 29th to review these goals. Discussion was held on a few specific goals. Dr. Richard

Drury made a motion, seconded by Dee Fitch that the ESCC and President's Goals for 2014-15 be approved as presented. Motion carried.

VI. Informational Items

A. President's Report

Dr. Linda Thomas-Glover reported that the college has transitioned from a security department to a police department. David Rodgers has been sworn in as a police officer, and other part-time workers will remain as security officers. We are working on establishing MOU's with the Virginia State Police, as well as Accomack County and Northampton County Sheriff's Offices. Dr. Thomas-Glover reported that ESCC's new State Board Liaison is Dorcas Helfant-Browning, who is currently serving as Chair of the State Board for Community Colleges. She stated that the March State Board meeting is usually held in the service area of the chair. Dr. Thomas-Glover contacted Ms. Helfant-Browning about holding the spring meeting at ESCC and she has accepted. The dates for the March 2015 State Board meeting are March 18 & 19, 2015. This meeting will give ESCC a chance to highlight what we do. She will keep everyone updated on the upcoming event. Dr. Thomas-Glover reported on the partnership developed with ODU, Wor-Wic Community College and Wilmington University to offer educational opportunities to individuals in the Wallops area. Two educational fairs were recently held at Wallops, but response was not what we had hoped it would be. ESCC does plan to offer an English Composition class there in the fall and if successful, follow-up with two additional classes in the spring. Board members, Ted Lewis and Terry Ewell offered their help in distributing materials and marketing these classes. Dr. Linda Thomas-Glover announced that four states were selected to participate in the Achieve the Dream – Working Families Success Network (WFSN) initiative. ESCC will be participating as one of the Virginia Consortium Institutions. Teresa Guy will be the lead in this initiative. We expect funds to be received for three years and some additional staff will need to be hired for this initiative. Dr. Thomas-Glover reported on the target population to be served. She hopes to have a presentation on the WFSN Initiative ready for the October Board meeting.

B. Director of Development Report

Eve Belote gave a Foundation report and stated that John Custis has been appointed the new Foundation President. Eve also reported on the recent golf tournament fundraiser held in June. Eve distributed some information and gave a report on the Education Toll Fund program that assists students commuting across the Chesapeake Bay Bridge Tunnel for the purpose of furthering their post-secondary education. This program was implemented in 2010 and is a partnership between CBBT and ESCC.

C. Coordinator of Research, Planning and Assessment Report

Judith Grier reported on the activities to take place in the process of crafting the new ESCC Strategic Plan for 2016-2021 and the timeline involved in this process. She gave board members a homework assignment to review the current ESCC mission and value statements located in our current college catalog and start thinking about updating it. Chairman Holland suggested holding an off campus "retreat" to have an informal session to work on the new strategic plan.

D. Dean of Learning Resources Center

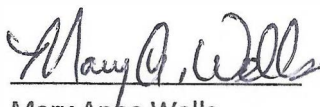
Janet Justis gave a report on the LRC Collections, circulations statistics, inter-library loan statistics and our community patron usage of computers in the ESCC library.

E. Dean of Workforce Development Report

Eddie Swain distributed draft flyers for two new programs to be held at ESCC during the month of October. The first is a UAS Technical Interchange that will be held on October 2nd from 9 am to 4 pm. The second will be an Accomack and Northampton Economic Forecast for 2014-2015 program on October 15th from 8 am to 12:30 pm. He stated that once everything is finalized he will distribute a final copy to all Board members. Terry Ewell offered to help with distribution of this information among her contacts in the Wallops area.

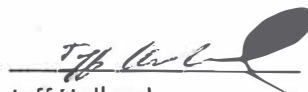
A motion was made by Dee Fitch, seconded by Joyce Falkinburg that the meeting be adjourned. Motion carried.

Prepared by:



Mary Anne Wells
Stenographer

Approved by:



Jeff Holland
Chairman

Submitted by:



Linda Thomas-Glover
Secretary