

Eastern Shore Community College Board Minutes

January 14, 2020

ESCC WDS Conference Room 130

29300 Lankford Hwy., Melfa, VA 23410

The Eastern Shore Community College Board met on January 14, 2020 at 5:00 pm in WDS conference room 130, at Eastern Shore Community College, 29300 Lankford Hwy., Melfa, VA 23410.

I. Call to Order

A quorum was present and the meeting was called to order by Dr. Paul Bibbins at 5:00 pm.

Present College Board: Paul Bibbins, Barbara Coady, Marianne Elebash, Terry Ewell, Aaron Kane, Ted Lewis (call-in), Robie Marsh, Glenn Muhle, Willie Randall, Ted Shockley, Ray Wood

Present ESCC Staff: Eve Belote, Peggy Bennett, David Branch, Bette Cornell, Judith Grier, Scott Hall, Cheryll Mills, James Shaeffer, Patrick Tompkins

2019 Meeting of the Board

Dr. Bibbins reported that he attended the 2019 Meeting of the Boards on October 15, 2019. Dr. Bibbins noted that the Chancellor talked about local boards being the key connection to our community, our Mission Statement and the duties of College Board members. Ted Lewis reviewed the specific duties and responsibilities that the State Board has established for the local college boards.

ESCC Mission and Strategic Plan

Judith Grier informed everyone that the college updates the Mission Statement every five years and this year, 2020 is the year to do it.

Enrollment

Judith Grier and Cheryll Mills gave an update on enrollment, a handout was included. As of now HCT (head count) = 665 and FTE (full time enrollment) = 365. Cheryll Mills noted that there are students taking more courses this spring term. Cheryll explained how enrollment cancellation works; how some students sign up but can't pay by the payment deadline and they get dropped. Cheryll noted that they run a cancellation list every night and look at every student to see how they can help them. Dr. Shaeffer noted that the ESCC Foundation has played a huge role with this.

Financial Statement

Eve Belote provided a handout that listed a budget overview for both local and state funds and reviewed the information with the board members.

Financial Disclosure Form

Eve Belote reminded all the board members to file their Disclosure Form which must be received by February 23, 2020.

G3 Funding

Dr. Shaeffer indicated that the G3 Program will impact our students more than other colleges. "Get a Skill Get a Job. Give Back." We are looking at IT, Skill Trades, Health Care Careers, Early Childhood and Safety Programs. It's about hope and students receiving a good education without the worry of money to pay for tuition, books and living expenses. The G-3 Grant will help students who have maxed out their financial aid assistance by paying the cost balance. Dr. Shaeffer noted that the G-3 Program is still in the process going through the General Assembly.

"Yes" Branding

Dr. Shaeffer noted that Scott Hall is the person who came up with this branding idea to create ways to serve each other and the community, asking everyone, what is "Your Eastern Shore"? Scott Hall mentioned that this will allow us to create culture of positivity, action and accountability.

One Door/8 Week Classes

Dr. Tompkins noted that we want to make sure we provide comprehensive programs at the college and mentioned the idea of having 8-week classes which is a challenging idea but research is being done. If ESCC want it work, we have to be ready before the next fall session. We are looking at moving all our programs to an 8-week session. Willie Randall remarked that he likes the idea of how this is to simplify, making it a "one stop," and it could have a huge impact on enrollment.

Action Items

Change in name of program – Dr. Tompkins asked the Advisory Board members for approval on changing the program name, Long Term Care Assistant to Nurse Aide as recommended by VBON, Board of Nursing. Motion was made by Barbara Coady and seconded by Terry Ewell.

Peggy Bennett reported that in the past, students taking the HESI test have not done well. We now have prep classes scheduled for five Saturdays which faculty have volunteered their time for this at no charge.

President's Report

Service awards were presented to three employees during our In-Service Day which was held the first week in January. Breakfast was prepared and served by the President's Cabinet (the leadership team). It was also an opportunity for employees to sign on to the "New Day."

The Oyster Roast Fundraiser will be on January 31, 2020, tickets are for sale.

Dr. Shaeffer, Peggy Shaeffer and Patty Kellam wrote a proposal to the Ratcliffe Foundation for scholarship funds and ended up funding it for 4 years.

The new virtual bookstore (everything being purchased online) has been a great success.

The list of committees will be reviewed to reform new committees.

The following dates were noted:

Oyster Roast – 01.31.201

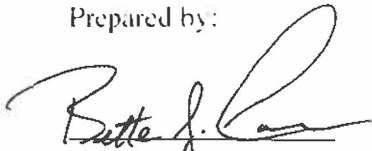
Financial Disclosure – 02.03.201

Scholarship Donors and Recipients Dinner – 03.26.201


Inauguration – 03.27.20
College Advisory Board Mtg – 04.14.20
Commencement – 05.13.20

Meeting Adjourned: 7:20 pm

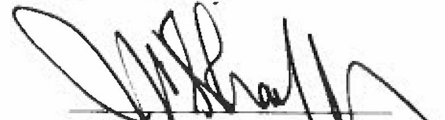
Prepared by:


Bette J. Cornell
Recorder

Approved by:


Ted Lewis
Chairman

Submitted by:


Dr. James Shaeffer
Secretary