

## Eastern Shore Community College Board Minutes

April 24, 2019

The Eastern Shore Community College Board met on April 24, 2019 at 5:00 pm in WDS conference room 130, at Eastern Shore Community College, 29300 Lankford Hwy., Melfa, VA 23410.

### I.e Call to Ordere

A quorum was present and the meeting was called to order by Chair, Jeff Holland at 6:00 pm.e

**Present College Board:** Paul Bibbins, Barbara Coady, Marianne Elebash, Terry Ewell, Billy Greer, Jeffe Holland, Ted Lewis, Robie Marsh, Glenn Muhle, Bill Payne, Willie Randall, Ted Shockley, Jack Vane Dame.e

**Present ESCC Staff:** Eve Belote, Bette Cornell, Judith Grier, Cheryl Mills, Thomas Johnsone

### II.e Minutes of January 24, 2019e

Motion made by Barbara Coady, seconded by Marianne Elebash, to approve the minutes as distributede from the meeting of January 24, 2019. Motion carried unanimously.e

### III.e Action Itemse

**A.e Election of Officers** – Jeff Holland, Chair, asked for the nominating slate to be provided by thee nominations committee comprised of Terry Ewell and Aaron Kane. The slate was presented as Tede Lewis to serve as Chair of the Board, and Paul Bibbins to serve as Vice-Chair of the Board. With noe alternative nominations, Bill Payne moved to approve, Willie Randall seconded.e

**B.e Approval of the 2019-2020 Board Meeting Dates** – The dates submitted were approved. Willie Randalle moved to approve, Paul Bibbins seconded.e

**C.e** Eve Belote presented for **approval the FY 20 President's Discretionary Budget**. Willie Randalle moved to approve, Paul Bibbins seconded.e

**D.e** Eve Belote presented for **approval the FY 20 Student Activities Budget**. Terry Ewell moved toe approve, Bill Payne seconded.e

**E.e** David Branch presented the **approval of the Record of Changes for the Revised Emergency Management Plan** and noted a few of the changes. David Branch indicated that a revamping of the plane would take place when the new President is in office. Willie Randall moved to approve, Glenn Muhlee seconded.e

**F.e** Eve Belote presented the **Local Budget Request FY 19**. Paul Bibbins moved to approve, Willie Randalle seconded.e

**G.e** Eve Belote presented the **Local Board Discretionary Fund**. Bill Payne moved to approve, Paul Bibbinse secondede

### IV.e Information Itemse

**A.e President's Report** – Dr. Greer began with noting the importance of hearing everyone's opinion ine selecting the next College President. Dr. Greer stated he has enjoyed his time here and that he wille complete his term around the end of June. He believes he has helped with stabilizing the institution.e Dr. Greer mentioned that there are a few people he would like to recognize; Judith Grier, for all here help with the SACSCOC process; Eve Belote for all her guidance with getting through JLARC ande

with the search process for the new Director of Development. Dr. Greer announced that Patty Kellam will be the new Director of Development and that she comes with lots of experience. She will begin her full time position July 1, 2019. He hopes when he leaves, the Foundation will have a significant amount of money. Dr. Greer mentioned that an anonymous donor is willing give \$250,000 if the school can match. Dr. Greer reminded everyone that the endowment enables the school to dream.

**B.e ESCC-VDOT Grading & Drainage Easement** – Dr. Greer mentioned the VDOT Permanente Grading and Drainage Easement that will be an improvement to accessing the college, the industriale park, and the Accomack County Airport through the installation of a traffic light.e

**C.e Associate VP of Administration** – Eve Belote stated she is working on the preparations fore graduation and has been working with Patty Kellam, the new Director of Development, in helping with the transition.e

**D.e Student Services** – Cheryll Mills announced that the Technical Studies Degree program has beene approved for Fall 2019. Cheryll mentioned that enrollment is down 30% for summer and fall,e compared to the same time last year, and noted that they are looking at everything, includinge encouraging students to not delay enrolling. Cheryll also noted that financial aid students need toe know their award before selecting classes.e

**E.e Coordinator of Research, Planning & Assessment** – Judith Grier stated that she has been workinge with student evaluations and surveys. Judith mentioned she would be helping with the Science Faire due to a faculty member being out on medical leave until the fall. She also noted that Annettee Edwards, VP of Finance, just had surgery and is doing well. Eve Belote noted that John Floyd recently had a stroke. He is expected to make a complete recovery over time.e

**F.e Dean of Workforce** – Thomas Johnson mentioned he has recently been working with the Healthcare Careers Committee to help with offering healthcare related courses at ESCC. Thomas also noted hee met with Wallops/Navy to set up technical courses near their location to accommodate spouses ande family members. He also met with MARS Human Resources at Wallops to discuss their traininge needs.e

**G.e Commencement** – Bette Cornell reminded the Board members to pick up their regalia in thee President’s office before commencement and that they are to meet in room A46 for the line-up. Shee also noted that Dr. Gerald Boyd would be the Commencement Speaker.e

**H.e Healthcare Careers Committee** -- Dr. Bibbins stated the Healthcare Careers Committee (ESCC,e Eastern Shore Rural Health, Riverside Shore Memorial Hospital, Health Department, and Eastenre Shore Community Services Board) is working to determine the healthcare needs of the Shore ande how to meet those needs. Ideas such as improving and expanding programs and with assistinge students to get started and to continue on to a 4-year college have been discussed.e

**I.e Joint Workforce Committees** – Bill Payne noted that since the town hall meeting in Novembere 2018, the Joint Workforce Committee has met several times. This committee includes representativee from Accomack and Northampton public school systems, ESCC, and the ESCC Board. TJ Johnson noted that the “pilot” project work group has selected a drone course as a dual enrollment option fore spring 2020 delivery. In addition, a second course, Small Engines, is being considered. He alsoe

stated that Branscome Incorporated conducted an Apprenticeship/Internship seminar on March 21 and will return to ESCC on April 26 to interview candidates for 4-year apprenticeships (two to three opportunities). Lastly, he discussed offering a Principles of Real Estate course with his TCC counterparts.

**J. Reboot Report** -- Jeff Holland noted that when the detailed assessment recommendation was conducted in September 2018, the Reboot Committee was established to help with transparency in making sure that awareness is available to everyone. Eve Belote gave a presentation to show the Board members on how to navigate the school's website to access information about the reboot process. She noted that this information is available to the public.

Jeff Holland stated that if anyone had questions regarding the reboot, to access the website to get the most updated information.

**V. Closed Session to Review Personnel Matters**


**VI. Return to Open Session**

ROLL CALL VOTE	AYE	NAY	ABSTAIN
Paul Bibbins, Jr.	✓		
Barbara Coady	✓		
Marianne Elebash	✓		
Terry Ewell	✓		
Jeff Holland	✓		
Aaron Kane	✓		
Ted Lewis	✓		
Robie Marsh	✓		
Glenn Muhle, Jr.	✓		
Bill Payne	✓		
Willie Randall	✓		
Ted Shockley	✓		
Jack Van Dame	✓		


Vote  
 Ayes  
 Nays  
 Abstentions

Absent During Meeting:  
 Absent During Voting:


Prepared by:

  
Bette I. Cornell  
Recorder

Approved by:

  
Ted Lewis  
Chairman

Submitted by:

  
Dr. James Shaeffer  
Secretary