

Greetings,

Your campus bookstore is open for online ordering for your course materials. Please know that we have made this process easy for you.

You can find the books you need by visiting the <u>www.esvccsshop.com</u> website and following the directions below.

- 1. Click "Textbooks" link or icon from header
- 2. Find your courses and add course materials to your shopping bag
- 3. Click "Checkout" and follow the prompts to select your delivery method
- 4. Payment Method select payment type and enter your information
- 5. Follow the prompts to complete your order

The ESCC Bookstore is here to meet all of your academic needs for the new semester. Not only do we provide the required course materials for your class but also essential supplies, reference material, study aids and technology. Your Financial Aid is a welcomed payment option online from August 10, 2020 until September 9, 2020.

To use your Financial Aid online please follow these steps:

- Sign your Electronic Financial Aid Authorization Form before placing your order. This form can be found in your Student Account under your "TO DO" list
- At Check Out select Financial Aid and enter your College Student ID number
- Only add items to your cart that are allowed under your College's Financial Aid guidelines. All textbooks and general supplies are allowed. Any unauthorized items will be cancelled without notice. Items not allowed are, but not limited to, College apparel and gift items, drinks, food, health & beauty, phones, pre-paid gift cards.
- Only attempt to charge up to the amount allowed by your College Financial Aid Department. Amounts over the limit will cause a delay or your order to be cancelled.
- Please note, the ESCC Bookstore is not allowed to give individual Financial Aid information over the phone or by email.

Your ESCC Manager is Jim Warren and can be reached by email at <u>1407mgr@follett.com</u>

Please feel free to contact us at any time with any question or clarification.

We look forward to providing you with a stress free semester filled full of academic success!