

**EASTERN SHORE COMMUNITY COLLEGE BOARD
MINUTES
JULY 14, 2009**

The Eastern Shore Community College Board met on Tuesday, July 14, 2009 at 6:00 pm in the Business Development and Workforce Training Center building conference room.

I. Call to Order

Lloyd Kellam, chair, called the meeting to order, and introduced ESCC's new president, Dr. Linda Thomas-Glover.

Members present: Terry Bailey, Peggy Corbin, Richard Drury, Maury Enright, Gene Erb, Laura Flournoy, Jeff Holland, Bill Jones, Lloyd Kellam, Robert Turner, Mary Walker and Marcie White. Guest present: Barbara Johnsen, State Board for Community College liaison. College staff present: Linda Thomas-Glover, Cynthia Allen, Eve Belote, Judith Grier, Pat Phillips, Bryan Smith, Eddie Swain, Mary Anne Wells and Dick Wilt.

II. Minutes of April 14, 2009

Marcie White made a motion to accept the minutes of the April 14, 2009 meeting as distributed, seconded by Bill Jones. Motion carried.

III. Board Appointments

A. Accomack County

New Appointment – Laura Flournoy

Reappointed – Robert Turner

Lloyd Kellam introduced and welcomed Laura Flournoy as a new appointment by the Accomack County Board of Supervisors to the Eastern Shore Community College Board. He also announced that Robert Turner has been reappointed by the Accomack County Board of Supervisors to serve on the College Board.

B. Northampton County

New Appointment – Jeff Holland

Lloyd Kellam introduced and welcomed Jeff Holland as a new appointment by the Northampton County Board of Supervisors to the Eastern Shore Community College Board.

IV. Action Items

A. Local Accounts

- 1. Board Discretionary Account**
- 2. President's Discretionary Account**
- 3. SGA Budget Request**

Cynthia Allen presented the Board Discretionary Fund request in the amount of \$500.00 for approval. Money for this fund is received from interest income. She also presented the President's Discretionary Fund request in the amount of \$5,000.00 for approval. Money for the President's Discretionary Fund is received from vending income. A motion was made by Robert Turner, seconded by Richard Drury that the Board Discretionary Account and the President's Discretionary Account be approved as presented. Motion carried.

Cynthia Allen presented the Student Government Association's budget request for 2009-2010 in the amount of \$12,120.00 for approval. The money for this budget comes from the Student Activity Fee charged, which is \$1.00 per credit hour. A motion was made by Richard Drury, seconded by Gene Erb that the Student Government Association budget request be approved. Motion carried.

B. New Curriculum Approval
Industrial Maintenance Certificate

Dick Wilt presented the new curriculum proposal for an Industrial Maintenance certificate. This certificate will require a total of 58 credits. Dick stated that the college has already invested in the hardware and equipment needed for this program. He further explained the background in putting together the skills needed to receive this certificate. Motion was made by Terry Bailey, seconded by Gene Erb that the proposal for a new certificate in Industrial Maintenance be approved. Motion carried. Next step in the approval process will be presenting the curriculum proposal to the State Board for Community Colleges.

V. Informational Items

A. President's Report

Dr. Linda Thomas-Glover stated how pleased she was to be here as president of ESCC and that she and her family have received a very warm welcome by everyone on the Shore. She shared with the board several events she has participated in since her arrival. The GED graduation was held on June 28, 2009, with a total of 162 graduates this year and 46 participated in the graduation ceremony including 6 from Tangier Island. Over 400 guests attended the event. Senator Ralph Northam was the guest speaker. The president's office has sent letters to all GED graduates congratulating them on their achievement and encouraging them to consider ESCC as a next step in their educational goals.

On Saturday, July 18, 2009, Virginia's Poverty Reduction Taskforce will be holding an Act on Poverty conversation program from 10:00 am to 12:00 noon at Virginia Community Colleges statewide. The program will be held at ESCC in the Great Hall of the Business Development and Workforce Training Center. Several Eastern Shore agencies will be participating in the event. Strategies on how to eliminate poverty in Virginia and on the Eastern Shore will be discussed. This community feedback is the next step for information gathering by the Poverty Reeducation Taskforce. ESCC will have a number of administrators in attendance.

Concerning grants attained – ESCC has received a grant in the amount of \$25,000 for Caregivers of the elderly. We have received Tech Prep and Perkins grants for 2009-2010. Dr. Thomas-Glover gave an overview of the Summer Youth Employment Training Program that is being run

thru the college this summer for youth 14 to 24 years old. During the first week all students attended an orientation program held at the college. Dr. Thomas-Glover and other staff at the college participated in the orientation program. The SYETP program received around 200 applications for the 64 positions. Each of the program participants will have a chance to earn a Career Readiness Certificate which should enhance their employability.

Dr. Thomas Glover announced that all of her staff will now be attending the College Board meetings. They will each give a short overview highlighting key accomplishments/initiatives in their departments. She announced that she plans to publish a monthly newsletter starting with the Fall 2009 semester that will be distributed to the college board, foundation, faculty and staff.

B. Personnel Update

Cynthia Allen reported that the only major personnel change for ESCC is the arrival of Dr. Linda Thomas-Glover as our new president.

C. Foundation Update

Eve Belote reported that the annual golf tournament held in June was a success, although the Foundation did not raise as much money as in past tournaments. Next year's golf tournament will be held at the Eastern Shore Yacht and Country Club. She reported that annual giving is down this year compared to past years, and believes this is due to the economy and the capital campaign. Eve plans to continue to make contacts with past donors letting them know what is going on at ESCC. Brick campaign has been completed, 70 bricks were purchased. The brick campaign funds are also a part of the capital campaign. Foundation investments are beginning to look better every month.

D. Summer Enrollment Report

Bryan Smith distributed and reviewed an enrollment synopsis for Fall 2008 thru Fall 2009. To date enrollment for Fall 2009 is 17% higher in headcount and 20% higher in FTE's than last fall. Classes for Fall 2009 begin August 21, 2009 and registration for classes will continue thru August 27, 2009. He announced changes that will be taking place concerning the Dual Enrollment program in the coming year. He noted that with increased enrollment we are also seeing an increase in services and facilities space required. Bryan stated that this past year approximately 50% of ESCC students are receiving some form of financial aid, and noted that the maximum PELL grant a full-time student can receive for the upcoming year has been increased from \$4731 to \$5350.

E. Open House for New Building

Eve Belote reported that we have decided to hold two separate events for the open house of the new building. A reception for major gift donors will be held on Wednesday, September 9, 2009 hosted by the Foundation. The Open House for the general public will be held on Friday, September 11, 2009 with a ribbon cutting ceremony. Eve asked for approval from the board to apply for a banquet license for the donor's reception. A motion

was made by Richard Drury, seconded by Marcie White to approve ESCC applying for the banquet license needed for the reception to be held on September 9, 2009. Motion carried.

In reference to a question received concerning future use of the Workforce Development building, Eddie Swain distributed a packet of information on programs and courses being offered that are currently or will be using the new facility. He gave a short description of each item as well as touching on plans for future courses and programs.

There being no further business the meeting was adjourned. Next scheduled meeting will be held on Tuesday, October 13, 2009.

Prepared by:

Approved by:

Submitted by:

Mary Anne Wells
Stenographer

Lloyd Kellam
Chairman

Linda Thomas-Glover
Secretary