

EASTERN SHORE COMMUNITY COLLEGE

MINUTES

APRIL 13, 2010

The Eastern Shore Community College Board met on Tuesday, April 13, 2010 at 6:00 pm in the Business Development and Workforce Training Center conference room.

I. Call to Order

Lloyd Kellam, chair, called the meeting to order.

Members present: Terry Bailey, Peggy Corbin, Richard Drury, Maury Enright, Joyce Falkinburg, Laura Flournoy, Jeff Holland, Bill Jones, Lloyd Kellam, Lisa Lewis, Robert Turner and Marcie White. College staff present: Cynthia Allen, Eve Belote, Linda Thomas-Glover, Judith Grier, Pat Phillips, Bryan Smith, Mary Anne Wells and Dick Wilt. State Board Liaison: Barbara Johnsen. Guest: Robin Rich-Coates.

At the opening of the meeting Dr. Linda Thomas-Glover presented the first Shore Lights Award to Pat Phillips. Dr. Glover reviewed the criteria for the award and read a portion of the narrative nominating Pat. Lloyd Kellam announced that Dick Wilt has been awarded his Ph.D. in Community College Leadership from Old Dominion University. Jeff Holland announcement that the Chesapeake Bay Bridge Tunnel Commission have plans to develop an educational toll fund to help students from the Eastern Shore defray their cost of commuting to the Hampton Roads area in pursuit of a four-year degree.

II. Minutes of January 12, 2010

Marcie White made a motion to accept the minutes of the January 12, 2010 meeting as distributed, seconded by Jeff Holland. Motion carried.

III. Quality Enhancement Plan Presentation

Robin Rich-Coates distributed a handout showing the Quality Enhancement Plan's accomplishments for 2009-2010. She thanked the board for their support of the QEP during the past year. She then reviewed the resources, courses, professional development, assessment and marketing accomplishments to date for the QEP plan.

IV. Action Items:

A. College Board Meeting Dates for 2010-2011

The proposed meeting dates for 2010-2011 were presented. Motion was made by Maury Enright, seconded by Richard Drury to approve college board meeting dates for 2010-2011 as presented. Motion carried.

B. Report of the Nominating Committee and Election of Officers

Members of the nominating committee were Robert Turner, Mary Walker and Laura Flournoy. The following slate of officers for 2010-2012 was presented: Lloyd Kellam for Chairman and Marcie White for Vice-Chair. Discussion was held, there were no further nominations from the floor. Robert Turner made a motion that Lloyd Kellam be elected to serve as chairman for a second two-year term beginning July 2010 and that Marcie White be elected to serve as Vice-Chair for a two year term beginning July 2010. Motion was seconded by Joyce Falkinburg. Motion carried unanimously.

V. Information Items

A. President's Report

Dr. Linda Thomas-Glover announced that April is Community College month and distributed a copy of the first newspaper article that appeared in the Eastern Shore News. There will be three more articles, one each week highlighting different areas of the college. Dr. Glover reported that the new access road that was taken out of the plans for building the WDS building because of funding is now being re-examined. We are exploring funding options and hope to move forward soon. Current growth in headcount is making entering and exiting the campus a possible hazard. Dr. Glover will keep the board informed of progress. Commencement will be held on Friday, May 14, 2010 at 7 pm at Nandua High School. Board members need to see Mary Anne Wells to pick up their cap & gown tonight, and are asked to arrive by 6:30 pm at Nandua High School for commencement exercises. Dr. Thomas-Glover reported that in addressing the needs of our students a new vending contract has been secured and our students now have more food items available for purchase. She also announced that ESCC has partnered with the Census Bureau by providing space for distribution of information and help with completing census forms. The Census Bureau held an event on the grounds of the campus April 11th.

B. VP of Finance and Administration Services Report

Cynthia Allen followed up on Dr. Thomas-Glover's information on the access road. She distributed a handout showing how student parking fees are used. Also a portion of the money

received from Northampton & Accomack Counties are also used on outside areas of the college. Cynthia announced that gift certificates are available from the college bookstore and made great gifts for graduates.

C. Director of Development Report

Eve Belote distributed a brochure for the Green Energy Symposium that will be held on April 30th and May 1st. The Foundation is a co-sponsor of the event. She reported that the Heritage Celebration was held in the new building and was very well attended. She also reported that the Foundation would be helping with funding for the access road. Eve announced that two mini-grants, funded by the Foundation, have been awarded. One to Robin Rich-Coates and one to Linda Pruitt, both for professional development projects. The Golf Tournament will be held on June 17, 2010 at the Eastern Shore Yacht & Country Club.

D. Coordinator of Research, Planning and Assessment Report

Judith Grier reported that information gather during the different focus groups is being evaluated and she will have a full report for the board at the July meeting.

E. Dean of Learning Resources Center Report

Pat Phillips stated that she looks at this board as ambassadors for ESCC, especially with our board of supervisors in both counties. She review a few of the items that funds from both counties provide in the college library; the best seller's collection and the audio book collection. She also distributed and reviewed a brochure on OverDrive Digital Media, a collection of popular audio and video titles in digital formats available from VCCS libraries.

F. Dean of Student Services Report

Bryan Smith presented the enrollment report. He reviewed current figures compared to previous years and gave some explanation on reasons for the growth we are seeing in headcount. Bryan stated that it has been an exciting year at ESCC, we are 50% bigger now than we were twenty years ago.

G. Dean of Workforce Development Report

Dr. Thomas-Glover distributed a recent newspaper article that described four monthly business seminars that will be offered free of charge starting April 22, 2010. The Northampton County Chamber of Commerce is partnering with ESCC and the county of Northampton to offer the seminars. She also stated that the Entrepreneur Express classes offered in February were well attended and rated a success.

H. Dean of Instruction Report

Dick Wilt reported that we are continually adding classes to our course schedules to meet the needs of our students and the community. He stated that our HVAC graduates will be entering into the Industrial Maintenance program this fall. We are also looking at offering classes in green energy technology and are increasing the number of arts related classes offered.

I. State Board Report

Barbara Johnsen reported that the recently formed Re-Engineering Task Force is working on ways to deal with shrinking money sources available to the community colleges.

VI. Closed Session – Report of the Committee to Evaluate the President

The Board went into a closed session to receive the report from the Presidential Evaluation Committee.

There being no further business, the meeting was adjourned. Next scheduled meeting will be held on Tuesday, July 13, 2010.

Prepared by:

Approved by:

Submitted by:

Mary Anne Wells
Stenographer

Lloyd Kellam
Chairman

Linda Thomas-Glover
Secretary