

Eastern Shore Community College Board
Minutes
May 29, 2018

The Eastern Shore Community College Chair called a special meeting of the Board that met on Tuesday, May 29, 2018 at 6:00 pm in the Business Development and Workforce Training Center 130 Conference room.

I. Call to Order

A quorum was present, so the meeting was called to order by Chair, Jeff Holland, at 5:58pm. Jeff Holland introduced Suzanne Joyner as Billy Greer's new Administrative Assistant and Suzanne shared what she does as Office Manager for The Arc, a non-profit that helps provide services and supports for Intellectually & Developmentally Disabled (I/DD) persons on the Shore.

Present College Board: Paul Bibbins, Barbara Coady, Jack Van Dame, Ted Lewis, Jeff Holland, Aaron Kane, Robie Marsh, Ted Lewis, Bill Payne, Willie Randall and Billy Greer.

Present ESCC Staff: Annette Edwards, Judith Grier and Suzanne Joyner.

II. Minutes of January 18, 2018 Meeting

Motion made by Willie Randall and seconded by Bill Payne that the minutes of January 18, 2018 be approved as presented. Motion carried.

III. Minutes of April 10, 2018 Meeting

Motion made by Willie Randall to approve the Board minutes from the previous Board meeting of April 10, 2018, as corrected by Judith Grier. Motion seconded by Aaron Kane and the minutes were unanimously approved.

IV. Action Items

- A.** Billy Greer presented for approval the 2018-2019 Board Meeting Dates. With no discussion or questions, Barbara Coady moved to approve the 2018-2019 Board Meeting Dates; Willie Randall seconded. Motion carried.
- B.** Annette Edwards presented for approval the FY 19 President's Discretionary Budget in 2 parts: (1) the President's Discretionary Budget allowing use of local vendors and (2) the Vending Machine budget request. Bill Payne moved to approve the first part of the President's Discretionary Fund allowing use of local vendors; Jack Van Dame seconded. Motion carried. Robie Marsh moved to approve the second part of the President's Discretionary Fund for the Vending Machine budget request; Bill Payne seconded. Motion carried.
- C.** Annette Edwards presented for approval the FY 19 Student Activities Budget. Paul Bibbins moved to approve the FY 19 Student Activities Budget; Willie Randall seconded. Motion carried.
- D.** Annette Edwards presented for approval the Revised Emergency Operations Plan and

noted a few of the updates and changes to the plan. Jack Van Dame moved to approve the Revised Emergency Operations Plan; Paul Bibbins seconded. There was some discussion on open carry gun laws, guns prohibited on the ESCC campus and the suggestion to add signs stating that regulation. After completed discussion, motion carried.

- E. Annette Edwards presented for approval the 2018-2019 Auxiliary Parking Plan. Paul Bibbins moved to approve the 2018-2019 Auxiliary Parking Plan; Bill Payne seconded. There was some discussion on the parking fee for students, no fee for staff, no visitor pass and others are able to park for free; as well as, clarification that there is no charge for hiring a snowplow (ESCC staff clear the roads). After completed discussion, motion carried.
- F. Judith Grier presented for approval the Associate of Applied Science in Technical Studies Degree and the need for the Chair and President’s signatures on this new curriculum. Bill Payne moved to approve the Associate of Applied Science in Technical Studies Degree; Paul Bibbins seconded. After some discussion on the expansion of possible business partnerships, motion carried.
- G. Judith Grier presented for approval the Education Specialization and the need for the Chair and President’s signatures. Robie Marsh moved to approve the Education Specialization; Paul Bibbins seconded. Motion carried.

V. Closed Session to Review Personnel Matters

In accordance with Section 2.2-3711 of the Code of Virginia, Barbara Coady moved to go into Closed Meeting as provided for in Section 2.2-3711.A.1. of the Code for the purpose of evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals; Willie Randall seconded. With no discussion, motion carried unanimously.

VI. Return to Open Session

The Eastern Shore Community College Board concluded its closed session when Chair Jeff Holland identified that pursuant to Section 2.2-3712.D. of the Code of Virginia, we will now have a roll call vote to certify that to the best of each Committee member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements of this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the meeting by the Committee.

ROLL CALL VOTE	AYE	NAY	ABSTAIN
Paul Bibbins, Jr.	√		
Barbara Coady	√		
Terry Ewell			
Marianne Elebash			
Dee Fitch			
Jeff Holland	√		

Aaron Kane	√		
Robie Marsh	√		
Ted Lewis	√		
Glenn Muhle, Jr.			
Bill Payne	√		
Willie Randall	√		
Jack Van Dame	√		
Earline Washington			

Vote:

Ayes: 9

Nays: 0

Abstentions: 0

Absent During Meeting: 5

Absent During Voting: 5

VII Other Business

A. Search for New President –

Barbara Coady asked where ESCC was in the process of hiring a new President and Jeff Holland replied that the Chancellor prepares the active search and completes that process for ESCC.

B. Board Reappointment –

Jeff Holland congratulated Barbara Coady on her reappointment to the ESCC Board and highlighted that we are very appreciative of her service!

There being no further business or committee updates, the meeting was adjourned at 7:02 pm. Next scheduled meeting will be held on July 10, 2018.

Prepared by:

Approved by:

Submitted by:

Suzanne Joyner
Recorder

Jeff Holland
Chairman

Dr. Billy Greer, Jr.
Secretary