

**Eastern Shore Community College Board**  
**Minutes**  
**July 11, 2017**

The Eastern Shore Community College Board met on Tuesday, July 11, 2017 at 5:30 pm in the Business Workforce Services Building's 150 Conference Room. Prior to that meeting the Board met for a Work Session at 5:00 pm in the 150 Conference room for a Workforce Development Services update. No action was taken at this work session.

**I. Call to Order**

Chairman, Jeff Holland, called the meeting to order. He welcomed everyone and thanked them for their attendance.

**Members present:** Paul Bibbins Jr., Barbara Coady, Terry Ewell, Dee Fitch, Jeff Holland, Aaron Kane, Ted Lewis, Robie Marsh, Glenn Muhle, Bill Payne, Willie Randall, and Jack Van Dame.

**College staff present:** Eve Belote, Dr. Kimberly Britt, Roshell Brown, Annette Edwards, Dr. Linda Glover, Thomas Johnson, and Janet Justis.

**Guest:** Bonnie Nordstrom

**II. Recognitions & Presentations**

Dr. Linda Thomas-Glover presented this quarter's Shore Lights Award to Bonnie Nordstrom. Dr. Glover informed the Board that Bonnie is an adjunct instructor for the Practical Nursing program and hourly employee with the Allied Health Skills Lab.

Dr. Glover shared a few excerpts from the nomination form submitted for Bonnie that aided in her selection. Bonnie thanked the Board and all that were present. She expressed gratitude and stated that she has found here nomination experience to be both wonderful and humbling. Bonnie shared that she was very pleased by the wonderful outpouring of recognition and congratulatory responses posted on Facebook in response to her recent nomination.

Janet Justis informed the Board that Charlie Killmon, an ESCC Learning Resource Center (LRC) employee, had retired effective July 1, 2017.

Annette Edward announced Dave Hawes, an ESCC Building and Grounds employee, retired effective July 1, 2017.

Dr. Britt announced that Irvin Jackson, Small Business Management Professor, recently retired and that Chevelle Mason had been hired to fill the vacancy. Dr. Britt also shared that Mike Murphy (former Psychology Professor) and Linda Pruitt (former Director of Nursing) also retired. Julie Nash has been hired to fill the vacancy for Professor of Psychology and Margret Bennett has been hired to fill the vacancy for Director of Nursing.

### **III. Board Appointments**

Jeff recognized the reappointed members of the board, Terry Ewell and Ted Lewis and thanked them for their continued commitment of service. Jeff then welcomed the newest member to the board, Mr. Robbie Marsh. He then asked Mr. Marsh to introduce himself and share a bit about his background with the other members of the Board. Chairman Holland then asked that each member present introduce themselves to Mr. Marsh.

### **IV. Action Items**

#### **Minutes of April 27, 2017 Meeting**

Chairman Holland asked that the Board minutes be approved as distributed. A motion for approval was made by Bill Payne, and seconded by Paul Bibbins Jr., that the minutes of the April 27, 2017 meeting be approved as presented. Motion carried.

#### **Appointments to Ad Hoc Committees**

Chairman Holland asked Mr. Marsh to take some time to consider which Ad Hoc Committee he would like to serve on and respond before the January 9, 2018 meeting. Chairman Holland also instructed the other members of the Board to consider any Ad Hoc Committee reclassification desires that they may have before the January 9, 2018 meeting.

#### **Approval of Change in Board Meeting Date (Oct. Meeting)**

Dr. Glover asked the Board that an alternative October board meeting date be considered since the Chancellor's Retreat has been slated during the regularly scheduled meeting that takes place on the second Tuesday of the each quarter. Dr. Glover shared that she would be sending out a doodle poll so the members could look at all the meeting date options available.

## **Approval of the College Board Policy and Procedures Manual**

The Board discussed the recommended edits brought forth by the College Board Policies and Procedures Manual Committee. Board Chair Holland then asked anyone if they had any additional discussion or questions regarding the manual, being none the changes were unanimously approved pending edits. Motion carried.

### **V. Information Items – President’s Report**

Dr. Glover thanked the members of the board for the outpouring of support that was given to her during the recent loss of her father. Dr. Glover announced that ESCC has hired Thomas Johnson, also known as TJ, as the new Workforce Development Dean. She asked Thomas to share a little about himself with the Board. She then conveyed the following information:

**Graduation:** May 12; Speaker Amy Davis; Preliminary data shows ESCC awarded 100 credit degrees and certificates as we did in 2015/16. Thank you all for attending and supporting our students and their families.

**House Resolution 431:** Dr. Glover shared the Freedom of Speech Resolution for Higher Ed Institutions as approved by the House in HR 431 in response to the request of G. Paul Nardo, Clerk of the House & Keeper of the Rolls of the Commonwealth that the chief executive officer of each public institution of higher education in the Commonwealth, disseminate copies of this resolution to the governing boards of their respective institutions so that they may be apprised of the sense of the Virginia House of Delegates in this matter.

**Upcoming Chancellor’s Retreat:** This year’s annual Chancellor’s Retreat, which occurs on October 11-12, will be held at The Founder’s Inn in Virginia Beach, VA as we explore the challenges and opportunities our community colleges will help Virginia face as we move forward. We will send out email notification – please let Roshell know if you desire to attend; Reservations need to be made ASAP for rooms. Speakers: **Chancellor; Tom Sugar** president of Complete College America; **Dr. Steven R. Staples** Virginia’s 24th superintendent of public instruction; **Tressie McMillan Cottom**, Ph.D. is an assistant professor of sociology at Virginia Commonwealth University and faculty associate with Harvard University’s Berkman Klein Center for Internet & Society who has focused her research on higher education, work and technological change in the new economy; **Dr. Karen A. Stout**, president and CEO of Achieving the Dream, Inc., (ATD); focus on new efforts around scaling advising redesign (iPASS), developing zero textbook degree using open education resources (OER), designing non-cognitive wrap around support systems (Working Student Success Network), and placing teaching and learning at the center of institutional change efforts; and **Mark Musick**, president emeritus of the Southern Regional Education Board (SREB).

**ESCC Info Session @ Chincoteague** Through the joint efforts of one of the ESCC Foundation Board members, on the afternoon of August 3<sup>rd</sup>, ESCC will host an Information Session at the Island Theatre Annex on Chincoteague. Amy Shockley and I met with staff there and are exploring ways that ESCC might have a presence on Chincoteague. Simplest to tackle GED and have an instructor that lives in the area. Will also highlight other college programs including our credit and workforce offerings – especially the new Customer Service Workforce Credential Certification as a new WFG program for this 17/18 credentials funding. Bill LeCato secured a radio spot @ WCTG on yesterday for Amy Shockley and me to highlight and promote

**Adult Education Graduation** this evening @ 7:00 in Great Hall. Our program will have 15 of participants for 16/17 who are still in the area.

**Personnel:** Retirements: Linda Pruitt (Nursing); Mike Murphy (Psychology); Irvin Jackson (Business Management); Michelle Spangler (WIOA)

We have filled Nursing - Peggy Bennett; Psychology – Dr. Julie Nash; Business Management (Strategic hire last year with Chevelle Mason – IT and Business Management).

As I shared with you previously, we did eliminate two fulltime positions – Library IT support and Facilities. Responsibilities of these positions have been redistributed where possible.

Thus far the Modified Summer Schedule is working well and staff seem to enjoy the flexibility. At next meeting hope to be able to share impact upon utilize usage for summer 17 vs 15 and 16 to see impact and if we saw any savings.

Instructional faculty will return on August 16<sup>th</sup> and all classes will begin August 21<sup>st</sup>.

#### **VP of Academic/Student Affairs Report**

Dr. Britt distributed a copy of the Enrollment Report to each Board member present and delivered an update. She informed the Board that ESCC enrollment appeared to be trending up while the Virginia Community College System's enrollment appears to be trending down. Dr. Britt stated that she believes that ESCC enrollment will ultimately end up flat.

She reminded members of the Board that ESCC will be having a decennial SACSCOC visit in the coming months. Dr. Britt reminded the Board of the success of the "Take 13" program. She informed the Board that ESCC is currently in a pilot project with the VCCS to contact prospective students.

Board member, Glenn Muhle, asked if there are was potential for more dual enrollment offerings. He also asked about what happened when students are not eligible for PELL money to take dual enrollment classes. Additional discussion was held on the topic of dual enrollment.

**Director of Development Report**

Eve Belote decided to forego her report in observance of the GED graduation that is slated to take place at 7:00 pm this evening in the Great Hall.

**Board Committee Reports**

Being that there were no Board Committee Reports, board member Willie Randall asked for an update on the progress of the new facility. A brief discussion was held on the topic by the board and staff. Chairman Holland asked if anyone had any additional questions or concerns about the information given in the update. It was decided that Staff will provide an email update to the board on the procurement and award as the information becomes available.

There being no further business, the meeting was adjourned. The next scheduled meeting will be held in October at a date determined by responses to the pending doodle poll.

Prepared by:

Approved by:

Submitted by:

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Roshell Brown  
Stenographer

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Jeff Holland  
Chairman

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Linda Thomas-Glover  
Secretary